



DEPARTMENT OF THE NAVY

OFFICE OF NAVAL RESEARCH
875 NORTH RANDOLPH STREET
SUITE 1425
ARLINGTON, VA 22203-1995

IN REPLY REFER TO:

5720
Ser BD042/041
ONR FOIA 16-040
March 4, 2016

Mr. William Daugherty
Innovative Technologies, Inc
4151 Lafayette Center Drive
Suite 110
Chantilly, VA 20151

Dear Mr. Daugherty:

This is the final response to your Freedom of Information Act (FOIA) request received by the Office of Naval Research (ONR) on February 27, 2016. You requested "all associated solicitation documents for Contract #N00014-F-12-0341 - Legacy Command, Control, Communications & Computer (C4) Support with the following Period of Performance 2/15/2012 - 2/14/2017." Your request was given the number 16-040. A copy of your request is included with this letter.

We have enclosed all responsive records we located. Contract #N00014-F-12-0341 was cancelled due to protest. Contract #N00014-11-F-0276 is its replacement. Portions of contract #N00014-11-F-0276 are exempt from disclosure under 5 U.S.C. § 552 (b) (6), better known as Exemption 6, of the FOIA. Exemption 6 protects information that, if disclosed, would invade another individual's privacy. The redacted portions of the enclosed records are marked with the exemption or exemptions applied. Since you agreed to clearly releasable material, we do not consider these redactions a denial, or partial denial, of your request.

We classify you as a "commercial" requester, and as such we may charge you for all search, review, and duplication costs for processing this request. Accordingly, you are responsible for the \$66.65 in costs, for one (1) hour of professional search time and 151 pages copied for this request. Please forward a check or a money order for \$66.65 within 30 days from the date of this letter payable to the Treasury of the United States. You should mail your check to:

Office of Naval Research
Code BD042, Room 620
One Liberty Center
875 North Randolph Street
Arlington VA 22203-1995

To ensure that your account is credited, you must reference ONR FOIA request 16-040 on your check or money order and attach it to a copy of this letter. If we do not receive your payment within 30 days, ONR may institute a collection action under Federal debt collection statutes. These statutes provide for recovery of interest and administrative costs and penalty charges for handling a delinquent debt owed to the government.

If you have questions, please address them to Mr. Jason Towns at (703) 696-5361 or ONRFOIA@navy.mil. Please reference ONR FOIA 16-040 in any correspondence discussing this case.

Sincerely,


Kathy Thompson
FOIA Officer

Attachments:
As stated

RECORD OF FREEDOM OF INFORMATION (FOI) PROCESSING COST						REPORT CONTROL SYMBOL DD-DA&M(A)1365	
Please read instructions on back before completing form.							
1. REQUEST NUMBER 16-040		2. TYPE OF REQUEST (X one) <input checked="" type="checkbox"/> a. INITIAL <input type="checkbox"/> b. APPEAL		3. DATE COMPLETED (YYYYMMDD) 20160303		4. ACTION OFFICE Office of Naval Research	
5. CLERICAL HOURS (E-9/GS-8 and below)				FEE CODE	(1) TOTAL HOURS	(2) HOURLY RATE	(3) COST
a. SEARCH				1		X \$20.00 =	0.00
b. REVIEW/EXCISING				2			0.00
c. OTHER ADMINISTRATIVE COSTS				3			0.00
6. PROFESSIONAL HOURS (O-1 - O-6/GS-9-GS-15)/CONTRACTOR					(1) TOTAL HOURS	(2) HOURLY RATE	(3) COST
a. SEARCH				1	1.00	X \$44.00 =	44.00
b. REVIEW/EXCISING				2			0.00
c. OTHER/COORDINATION/DENIAL				3			0.00
7. EXECUTIVE HOURS (O-7 - ES 1 and above)					(1) TOTAL HOURS	(2) HOURLY RATE	(3) COST
a. SEARCH				1		X \$75.00 =	0.00
b. REVIEW/EXCISING				2			0.00
c. OTHER/COORDINATION/DENIAL				3			0.00
8. COMPUTER SEARCH					(1) TOTAL TIME	(2) RATE	(3) COST
a. MACHINE TIME (Not PC, desktop, laptop)				4		X \$20.00/hr =	0.00
b. PROGRAMMER/OPERATOR TIME (Human)							
(1) Clerical Hours				1			0.00
(2) Professional Hours				1			0.00
9. OFFICE MACHINE COPY REPRODUCTION					(1) NUMBER	(2) RATE	(3) COST
a. PAGES REPRODUCED FOR FILE COPY				3		X .15 =	0.00
b. PAGES RELEASED				5	151		22.65
10. PRE-PRINTED PUBLICATIONS					(1) TOTAL PAGES	(2) RATE	(3) COST
a. PAGES PRINTED				5		X .02 =	0.00
11. COMPUTER PRODUCT OUTPUT/ACTUAL COST CHARGES					(1) NUMBER	(2) ACTUAL COST	(3) COST
a. TAPE/DISC/CD				6		X =	0.00
b. PAPER PRINTOUT				3			0.00
12. OTHER ADMINISTRATIVE FEES					(1) NUMBER	(2) ACTUAL COST	(3) COST
a. ALL POSTAGE/ADMINISTRATIVE (See instructions)				3		X =	0.00
13. AUDIOVISUAL MATERIALS					(1) NUMBER	(2) ACTUAL COST	(3) COST
a. MATERIALS REPRODUCED				4		X =	0.00
14. SPECIAL SERVICES					(1) NUMBER	(2) ACTUAL COST	(3) COST
a. ALL SPECIAL SERVICES (See instructions)				6		X =	0.00
15. MICROFICHE REPRODUCED				5		X .25 =	0.00
FEE CODES				16. FOR FOI OFFICE USE ONLY			
1 Chargeable to "commercial" requesters. Chargeable to "other" requesters after deducting 2 hours. 2 Chargeable to "commercial" requesters only. 3 Not chargeable to any fee category. 4 Chargeable to "commercial". Chargeable to "other" after deduction of the equivalent of 2 hours. (Example: deduct \$88.00 professional rate.) 5 Chargeable to all fee categories after deduction of 100 pages (DOES NOT include "commercial"). 6 Chargeable to all fee categories. No deductions.				a. TOTAL COLLECTABLE FEES			
				b. TOTAL PROCESSING FEES		\$66.65	
				c. TOTAL CHARGED		\$66.65	
				d. FEES WAIVED/REDUCED (X one)		Yes	No
				e. FEES NOT APPLICABLE (X one)		Yes	No
See Chapter 6, Fee Schedule, DoD 5400.7-R, to determine appropriate assessment of fees.							

INSTRUCTIONS FOR COMPLETING DD FORM 2086

This form is used to record costs associated with the processing of a Freedom of Information request.

1. REQUEST NUMBER - First two digits will express Calendar Year followed by dash (-) and Component's request number, i.e., 03-001.

2. TYPE OF REQUEST - Mark the appropriate block to indicate initial request or appeal of a denial.

3. DATE COMPLETED - Enter year, month and day, i.e., 20031001.

4. ACTION OFFICE - Enter the office processing this request.

5. CLERICAL HOURS - For each applicable activity category, enter time expended to the nearest 15 minutes in the total hours column. The activity categories are:

Search - Time spent in locating from the files the requested information.

Review/Excising - Time spent in reviewing the document content and determining if the entire document must retain its classification or segments could be excised thereby permitting the remainder of the document to be declassified. In reviews for other than classification, FOI exemptions 2 through 9 should be considered.

Other Administrative - Time spent in activity other than above, such as hand carrying documents to other locations, restoring files, etc.

- Multiply the time in the total hours column of each category by the hourly rate and enter the cost figures for each category.

6. PROFESSIONAL HOURS - For each applicable activity category, enter time expended to the nearest 15 minutes in the total hours column. The activity categories are:

Search/Review/Excising/Other - See explanation above.

- Multiply the time in the total hours column of each category by the hourly rate and enter the cost figures for each category.

7. EXECUTIVE HOURS - For each applicable activity category, enter the time expended to the nearest 15 minutes in the total hours column. The activity categories are:

Search/Review/Excising/Other - See explanation above.

- Multiply the time in the total hours column of each category by the hourly rate and enter the cost figures for each category.

8. COMPUTER SEARCH - When the amount of government-owned (not leased) computer processing machine time required to complete a search is known, and accurate cost information for operation is available, enter the time used and the rate. Then, calculate the total cost which is fully chargeable to the requester.

- Programmer and operator costs are calculated using the same method as in Items 5 and 6. This cost is also fully chargeable to requesters as computer search time.

9. OFFICE COPY REPRODUCTION - Enter the number of pages reproduced and/or released.

- Multiply by the rate per copy and enter cost figures.

10. PRE-PRINTED PUBLICATIONS - Enter total pages.

- Multiply the total number of pages by the rate per page and enter cost figures.

11. COMPUTER COPY - Enter the total number of tapes and/or printouts.

- Multiply by the actual cost per tape or printout and enter cost figures.

12. OTHER ADMINISTRATIVE FEES - Covers postage (when known), correspondence preparation, other non-billable charges not covered under Items 5 - 7, etc.

13. AUDIOVISUAL MATERIALS - Duplication cost is the actual cost of reproducing the material, including the wages of the person doing the work.

14. SPECIAL SERVICES - Covers items outside of the FOIA such as authenticating records at \$5.20 per seal, overnight mail at cost, and other services for which the requester agrees to reimburse the agency.

15. MICROFICHE REPRODUCED - Enter the number of copies and multiply by the rate per copy.

16. FOR FOI OFFICE USE ONLY -

Total Collectable Fees - Add the blocks in the cost column and enter total in the total collectable fees block. Apply the appropriate waiver for the category of requester prior to inserting the final figure. Further discussion of chargeable fees is contained in Chapter VI of DoD Regulation 5400.7-R.

Total Processing Fees - Add all blocks in the cost column and enter total in the total processing fees block. The total processing fees in most cases will exceed the total collectable fees.

Total Charged - Enter the total amount that the requester was charged, taking into account the fee waiver threshold and fee waiver policy.

Fees Waived/Reduced - Indicate if the cost of processing the request was waived or reduced by placing an "X" in the "Yes" block or the "No" block.

Fees Not Applicable - Indicate if the cost of processing the request was not applicable by placing an "X" in the "Yes" block or the "No" block.



4151 Lafayette Center Drive
Suite 110
Chantilly, VA 20151 USA

February 26, 2016

Office of Naval Research
Attn: Privacy Office, Code BD04C
875 North Randolph Street
Room 620
Arlington, VA 22203-1995

Attention ONR Privacy Officer:

I am requesting all associated solicitation documents for Contract Number - N00014-F-12-0341 (02/15/2012) -- **"Legacy Command, Control, Communications & Computer (C4) Support"** (BD06) with a Period of Performance of 2/15/2012 thru 2/14/2017. This would include the original solicitation as well as any notifications or modifications to the identified solicitation.

In attempting to locate the solicitation outside this FOIA request, I was able to locate a procurement that may have come out under Procurement Identifier - N00014-11-F-0276 (07/21/2011). This appears to be the same effort as the above Contract Number; however, some event appears to have transpired that caused the Contract Number to change, such as an award protest or cancellation/re-opened...

Innovative Technologies, Inc. will pay for all fees up to \$250.00. I understand that should the effort exceed this amount, I will be contacted to either increase our fee ceiling or narrow our search request.

Please send the requested documents (s) to the below mailing address:

Innovative Technologies, Inc.
ATTN: Bill Daugherty
4151 Lafayette Center Drive, Suite 110
Chantilly, VA 20151

Thank you in advance for assistance with this request.

Bill Daugherty

Bill Daugherty, PMP
Director, Strategic Projects

Towns, Jason C CTR ONRA, BD04C

From: Towns, Jason C CTR ONRA, BD04C on behalf of ONRFOIA
Sent: Thursday, March 03, 2016 10:23
To: Daugherty, William (Bill)
Subject: RE: FOIA Request DON-NAVY-2016-003949 Submitted
Signed By: jason.c.towns.ctr@navy.mil

Mr. Daugherty:

We've received your email indicating your willingness to receive clearly releasable information and added to your file. We will proceed with processing your request and hope to have it to you in the near future.

V/r,

Jason

-----Original Message-----

From: Daugherty, William (Bill) [mailto:BDaugherty@iti-corp.com]
Sent: Thursday, March 03, 2016 10:20 AM
To: ONRFOIA
Subject: [Non-DoD Source] RE: FOIA Request DON-NAVY-2016-003949 Submitted

Please accept this email as confirmation to our telephone conversation, that I have acknowledge ITI is acceptable to a receiving the requested document in clearly readable format. Redacting of signature and other personal information.

Please contact me if you require any additional information or acknowledgements.

Bill Daugherty

iti-logo3.jpg
Bill Daugherty, PMP
Director, Strategic Projects
4151 Lafayette Center Drive

Suite 110

Chantilly, VA 20151
W - 703-322-9400 x125

F – 703-322-9470

bdaugherty@iti-corp.com <mailto:bdaugherty@iti-corp.com> ITI is a CMMI Level 3 / ISO 9001:2008 / ISO/IEC 20000-1:2011 Certified Company

cid:image002.png@01CDF951.0FAD5F60 <https://twitter.com/ITI_Corp>

cid:image003.png@01CDF951.0FAD5F60 <http://www.linkedin.com/company/innovative-technologies-inc.?trk=hb_tab_compy_id_278418>

cid:image004.png@01CDF951.0FAD5F60 <http://www.facebook.com/pages/Innovative-Technologies-Inc-ITI/203342069690832?ref=ts&fref=ts&__req=69>

cid:image005.png@01CDF951.0FAD5F60
<https://plus.google.com/b/108312721422380277600/108312721422380277600/posts#108312721422380277600/pos
ts>

cid:image006.png@01CDF951.0FAD5F60
<https://www.youtube.com/channel/UC1bdE7FAT7un6v_c0t9A53Q?feature=mhee>

From: ONRFOIA@navy.mil [mailto:ONRFOIA@navy.mil]
Sent: Friday, February 26, 2016 4:14 PM
To: Daugherty, William (Bill)
Subject: FOIA Request DON-NAVY-2016-003949 Submitted

This message is to confirm your request submission to the FOIAonline application: View Request
<https://foiaonline.regulations.gov:443/foia/action/public/view/request?objectId=090004d280b6d363> . Request
information is as follows:

- * Tracking Number: DON-NAVY-2016-003949
- * Requester Name: Bill Daugherty
- * Date Submitted: 02/26/2016
- * Request Status: Submitted
- * Description: I am requesting all associated solicitation documents for Contract Number - N00014-F-12-0341 (02/15/2012) – “Legacy Command, Control, Communications & Computer (C4) Support” (BD06) with a Period of Performance of 2/15/2012 thru 2/14/2017. This would include the original solicitation as well as any notifications or modifications to the identified solicitation. In attempting to locate the solicitation outside this FOIA request, I was able to locate a procurement that may have come out under Procurement Identifier – N00014-11-F-0276 (07/21/2011). This appears to be the same effort as the above Contract Number; however, some event appears to have transpired that caused the Contract Number to change, such as an award protest or cancellation/re-opened...

AMENDMENT OF SOLICITATION MODIFICATION OF CONTRACT

CONTRACT ID CODE
DC U)PAGE OF PAGES
1 2

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REG. NO.	5. PROJECT NO. (if applicable)
Amendment Six	19 Sep 2011	11PR04106-00	N.A.
6. ISSUED BY	CODE	7. ADMINISTERED BY (if other than item 6)	CODE
	N00014		SCD-C

OFFICE OF NAVAL RESEARCH
ONR 255 (703) 696-4324
E-Mail Lynnette.Desorcie@navy.mil
875 North Randolph St.
Arlington VA 22203-1995

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

Invited GSA Schedule Offerors

CODE FACILITY CODE

(*)	9.A. AMENDMENT OF SOLICITATION NO.
	N00014-11-R-0276 11 Mar 2011
<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11)
<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended.

Revised proposals are due NO LATER THAN 2:00 p.m. on 3 October 2011

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	
<input type="checkbox"/>	C. SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)


E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return N/A copies to the issuing office (see item 11 above).

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to revise the number of proposal copies required, set a minimum acceptable font size, provide an anticipated start date, and correct one of the pricing assumptions. Accordingly:

1. Offerors should provide five (5) copies of their Technical Proposal and three (3) copies of their Price Proposal to the address listed on page 4 of the Request for Quotations. Proposals should have one inch margins, use no smaller than 10 pt font for narrative, and no smaller than 8 pt font for tables and charts. Any sheet of paper with printing on it constitutes one page; therefore, a sheet of paper with printing on both sides would count as two pages.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
	Lynnette A Desorcie Contracting Officer
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA
SN 7540-01-152-8070	
PREVIOUS EDITION UNUSABLE	BY 
NAVOCNR OVERPRINT (3-88)	(Signature of Contracting Officer)
	30-105 V
	16C. DATE SIGNED
	19 Sep 2011

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

2. Amendment Five, page 3, Item 2 is corrected to delete the NAVRIS assumption in its entirety and replace it as follows:

NAVRIS support will be required through the first quarter of Calendar Year 2015.

3. The anticipated start date is 19 Dec 2011.

4. Amendment Five, page 5, Item 5, the last sentence is deleted in its entirety and replaced as follows:

Changes in Volume I – Technical Proposal as a result of the discussion questions provided on 1 Sep 2011 should be highlighted by either using the highlight tool in MicroSoft Word or bold font.

OCNR 5216/2 (11-88)

- A - Prepare reply for signature.
- B - Necessary action.
- C - Reply direct.
- D - Furnish data on which to base a reply.

E - information and retention.
F - Lead office for coordination, rewrites.
G - In for signature.
H - information and return.

- I - Comment and recommendation.
- J - Coordinate with action office.
- K - Coordinate with lead office.
- L - Reply to be cleared by this office.
- S - Reply to be signed by this office.

AMENDMENT OF SOLICITATION

MODIFICATION OF CONTRACT

CO-FACT ID CODE
DO- (J)PAGE OF PAGES
1 5

2. AMENDMENT/MODIFICATION NO. Amendment Five	3. EFFECTIVE DATE 1 Sep 2011	4. REQUISITION/PURCHASE REG. NO. 11PR04106-00	5. PROJECT NO. (if applicable) N.A.
6. ISSUED BY CODE	N00014	7. ADMINISTERED BY (if other than item 6) SCD-C	CODE

OFFICE OF NAVAL RESEARCH
ONR 255 (703) 696-4324
E-Mail Lynnette.Desorcie@navy.mil
875 North Randolph St.
Arlington VA 22203-1995

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Invited GSA Schedule Offerors	(**) <input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. N00014-11-R-0276 11 Mar 2011 <input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) <input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO. 10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☒ is extended ☐ is not extended.

Revised proposals are due NO LATER THAN 2:00 p.m. on 3 October 2011

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED ITEM 14.

(**) <input type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.	<input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/> C. SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION:	<input type="checkbox"/> D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return N/A copies to the issuing office (see item 11 above).

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

1. This amendment reopens the solicitation to take corrective action. Accordingly, the following changes are being made:
 - a. The proposal preparation instructions for the Technical Proposal, Staffing Plan and Personnel Qualifications are being modified to add additional clarity and requirements;
 - b. Information about available space for on-site workers, as well as minimum acceptable numbers of certain labor categories is being provided to the cost proposal instructions;
 - c. The evaluation criterion for the socioeconomic status criterion is revised;
 - d. Attachment G, Contract Data Requirements List, is being added; and
 - e. A revised Attachment A, Statement of Work, is attached. Changes are in bold font.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) (Signature of person authorized to sign)	15B. CONTRACTOR/OFFEROR SN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE NAVOCNR OVERPRINT (3-88)	15C. DATE SIGNED	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lynnette A Desorcie Contracting Officer (Signature of Contracting Officer)	16B. UNITED STATES OF AMERICA B [REDACTED] 30-105	16C. DATE SIGNED 1 Sep 2011
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STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

1. Volume I – Technical Proposal, Staffing Plan and Personnel Qualifications, is hereby deleted and replaced as follows (changes are highlighted in bold) :

Offerors should provide their proposed staffing plan to perform all of the functional areas in the Statement of Work (SOW) described in Attachment A. The staffing plan should reflect a “most efficient organization” approach where proposed staff can assume multiple roles or similar duties. Provide a table identifying each proposed labor category and the proposed hours for each year of the contract period of performance. Discuss the efficiencies proposed in the staffing plan and how personnel can be used to assist in priorities that may arise during contract performance.

Offerors should provide position descriptions for each proposed non-key labor category, setting forth the type of education and certifications necessary and specific experience needed to perform the identified responsibilities of the labor category. **Those labor categories that require Information Assurance Work Force certification as set forth in DFARS 252.239-7001 and SECNAV-M5329.2 should include the specific certification level as part of the position description.** The position description should be readily associated with one or more of the task areas in the SOW and a table should be provided that matches position descriptions/labor categories with specific SOW tasks. If the labor categories proposed are not a direct match with the Offerors’ Schedule contract, provide a table that identifies the proposed labor category and the associated Schedule labor category (do not provide pricing information in this volume of the proposal).

Provide resumes for the following Key Personnel that demonstrate that the individuals proposed meet the education and experience requirements set forth in Attachment D, Key Personnel Qualifications. Resumes are limited to two (2) pages per person. Also provide a table which shows how the proposed individuals meet the education, certification and experience requirements.

Program Manager
Principal Network Systems Engineer
Senior Software Developer
Information Assurance Lead
Web Engineer
Information Technologist
Assistant Contract Technical Representative

For the Key Personnel that are required to have Information Assurance Work Force (IAWF) certification, provide the date of certification. All proposed personnel required to have IAWF certifications must meet the certification requirement on or before the date that revised proposals are due. Further, any key personnel proposed who are required to have the Certified Information System Security Professional (CISSP) or are using the CISSP to fulfill a lesser certification, are required to provide their certificate number as part of their resume.

All proposed Key Personnel resumes must be accompanied by a letter of commitment. For personnel who are currently employed by the Offeror, the company president may submit a single letter identifying the company employees and certifying that they will be available to perform on the effort. Letters of commitment should include an express offer of employment to work on the effort, the salary being offered, and include the signatures of both the company president and the proposed key person.

For all other labor categories, Offerors should provide a representative resume of an actual employee they propose to use in performance of the contract. These resumes are also limited to two (2) pages. Note that no more than one (1) representative resume should be submitted for any non-key personnel labor category. Submission of more than 1 resume may result in a determination that the Offeror did not understand the requirement and the proposal will be found to be unacceptable.

Offerors should describe the overall approach for recruiting, hiring and retaining personnel, including salary and benefits considerations and rationale, as well as any other non-monetary benefits that might be provided. Describe the approach's success by discussing historical retention experience as it applies to the company as a whole, as well as to contracts of similar size, scope and complexity. If the proposed plan for recruiting and retaining personnel is significantly different from historical practices, provide an assessment of the issues with the historical practices and the rationale for the success of the proposed practice.

Offerors should provide a chart that shows how many personnel meeting the education and experience requirements of the position descriptions are available within the company or among team members to meet unanticipated or "surge" requirements.

2. Volume II – Price Proposal: The assumptions on page 9 of the RFQ are deleted in their entirety and replaced as follows:

The following assumptions should be reflected in the price proposal:

The base effort is expected to be no more than **fifty-one (51)** full-time equivalents, which is expected to decrease as legacy systems are transferred to either NMCI or DISA, to no more than **forty-seven (47)** full-time equivalents by the beginning of option period one, and no more than **forty-three and a half (43.5)** for the remaining option periods.

Estimated travel and Other Direct costs in the amount of \$50,000, inclusive of G&A, per year shall be proposed. Travel will primarily be to ONR's regional offices.

NAVRIS support will be required throughout the period of performance.

There must be at least three (3) Assistant Contract Technical Representatives proposed.

There must be at least four (4) additional Information Assurance personnel proposed beyond the Information Assurance Lead.

There should be at least four (4) Systems Engineers proposed.

There should be at least one (1) Network Engineer proposed.

Performance will primarily be on-site at the Office of Naval Research. There are 30 NMCI seats available for Offeror personnel on-site. NAVRIS, Web Services, and some of the Information Assurance support may be performed at the Offeror's location. Identify which labor categories will perform off-site (at the Offeror's facility) and provide off-site hourly rates. For labor categories which may require both on- and off-site performance, provide both on- and off-site hourly rates. The Offeror is responsible for providing NMCI seats and other necessary equipment for any personnel who will be performing off-site.

The cost proposal MUST identify which labor category(ies) and how many hours are being performed by the Offeror and each proposed team member or subcontractor. A chart at the beginning of the proposal which cannot be verified by the pricing tables included in the proposal will not be considered.

Example: Offeror N proposes a Contractor Teaming Arrangement with Company D and a subcontract with FB, Inc. Offeror N would use its GSA rates for the hours proposed by both itself and FB, Inc. It would use Company D's GSA rates for the hours proposed by Company D. If all three entities proposed Software Developers, then the cost proposal should have entries for each year as follows:

<u>Labor Category/Company</u>	<u>Hours</u>	<u>GSA Rate</u>	<u>Discount</u>	<u>Discounted Rate</u>
Software Developer (N)	3,000	\$XX.xx	Y%	\$ZZ.zz
Software Developer (FB)	1,500	\$XX.xx	Y%	\$ZZ.zz
Software Developer (D)	4,000	\$RR.rr	S%	\$TT.tt

- 3. The following language is added to the Price Evaluation Factor, page 15 of the RFQ:**

Proposed reduction of personnel after the base period as a result of process improvements, cross-training, or matrixing of personnel and tasks must be fully justified in either the technical approach or staffing plan and personnel qualifications of Volume I – Technical Proposal to be found realistic. An unrealistic cost proposal will be adjusted during evaluation to reflect a realistic, reasonable number of hours and associated costs.

- 4. The Evaluation Criteria, Socioeconomic Status found on Page 11 of the RFQ (as revised by Amendment Two) is revised to delete the second sentence and add the following after the first sentence:**

The evaluation will consist of both (1) verifying each Offeror, team mate or proposed subcontractor's size status using the status contained in the GSA Schedules e-Library for Schedule 70, and (2) the percentage of both the labor hours and prices that are proposed by each company in the proposal. Where a proposed subcontractor does not have its own GSA Schedule contract, the information in the Central Contractor Registration database will be used to determine its size status. This GSA and Central Contractor Registration information shall be dispositive on the question of an offering company's size status.

If one or more 8(a)(or SDB) companies plus one or more small businesses are performing more than 50% of the work (estimated both by total price and by total labor hours), the team will get assigned a socioeconomic status rating that correlates to the firm that pushes the threshold of work beyond 50% of the effort. For example, if Company A is an 8(a) performing 30% of the work, Company B is an SDB performing 15% of the work, Company C is a small business performing 15% of the work, and Company D is a large business performing 40% of the work, the Offeror will be assigned a "Yellow" (Acceptable) rating for a small business since Companies A and B are not performing enough of the work to qualify for a Blue (Exceptional) rating.

5. The page limit for Volume I – Technical Proposal is increased to 45 pages, excluding resumes for Key Personnel, representative resumes for non-key personnel and the past performance information. Past performance information should still be no more than one half page per contract. **Changes in Volume I – Technical Proposal as a result of the discussion questions provided on 1 Sep 2011 must be highlighted in BOLD font.**

6. Revised Attachment A, Statement of Work, and Attachment G, Contract Data Requirements List are attached.

[illegible]

OCNR 5216/2 (11-88)

* PURPOSE CODES

- PURPOSE CODES**
A - Prepare reply for signature.
B - Necessary action.
C - Reply direct.
D - Furnish data on which to base a reply.

- E - Information and retention.
F - Lead office for coordination, rewrites.
G - In for signature.
H - Information and return.

- I - Comment and recommendation.
- J - Coordinate with action office.
- K - Coordinate with lead office.
- L - Reply to be cleared by this office.
- S - Reply to be signed by this office.

AMENDMENT OF SOLICITATION		MODIFICATION OF CONTRACT		CO' FACT ID CODE D0 J)	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. Amendment Four	3. EFFECTIVE DATE SEE BLOCK 16C	4. REQUISITION/PURCHASE REG. NO. 11PR04106-00	5. PROJECT NO. (if applicable) N.A.		
6. ISSUED BY CODE	N00014	7. ADMINISTERED BY (if other than item 6) SCD-C		CODE	

OFFICE OF NAVAL RESEARCH
ONR 255 (703) 696-4324
E-Mail Lynnette.desorcie@navy.mil
875 North Randolph St.
Arlington VA 22203-1995

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

Invited GSA Schedule Offerors

CODE FACILITY CODE

(**)	9A. AMENDMENT OF SOLICITATION NO. N00014-11-R-0276
<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11)
<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and data specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED ITEM 14.

(**)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment adds language clarifying the proposal due date in the event of a Government furlough, revises the last paragraph under the proposal preparation instructions for the Past Performance factor, and changes Attachment C, Key Personnel Qualifications, to correct the IA certification levels required and provide additional guidance on education requirements.

1. The Request for Proposal letter, page 4, fourth full paragraph beginning with "Proposal must be received..." is modified to add the following sentence at the end:

In the event of a Government furlough, proposals will be due NO LATER THAN 2:00 p.m., 2 days after the Office of Naval Research reopens for business.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lynnette A Desorcie Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY /signed/	16C. DATE SIGNED 31 Mar 2011
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

SN 7540-01-152-8070
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30-105

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2. The last paragraph of page 7, Request for Proposal letter is deleted in its entirety and replaced with the following:

Offerors shall submit the Past Performance Questionnaire provided as Attachment 1 with the solicitation to each of their customer POCs associated with the identified contract efforts above. In order to expedite the assessment process, the Offeror may complete the "Contract Information" portion of the Past Performance Questionnaire for the convenience of the customer. The Offeror shall not, however, complete any other section of the Past Performance Questionnaire. The questionnaire shall be provided to the customer POC with instructions to complete and submit it directly to the Contracting Officer on or before the proposal due date. Electronic submission by the customer is preferred; however, hardcopy mail or fax will be accepted. Past Performance Questionnaires that are received within seven (7) calendar days after the proposal due date will be accepted and reviewed.

3. Attachment C, Key Personnel Qualifications, is deleted in its entirety and replaced with the attached Attachment C.

2. Principal Network Systems Engineer

Education/Certifications: Bachelor's degree in Computer Science or related field from an fully accredited institution of higher education. Cisco Certified Network Engineer or similar professional network engineering certification; DOD 8570.1 Information Assurance Workforce Requirements (DoD IAWF) IAT Level III certification (Certified Information System Security Professional [CISSP]) or similar security certification, and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Thorough understanding of distributed system architecture and comprehensive knowledge of multiple technical disciplines (topologies) such as: Network Attached Storage (NAS), Storage Area Networks (SANs), VLAN/LAN/WAN, data backup systems, and switches, routers, Internet Protocol (IP)/IPv6 and video teleconferencing systems is required. A broad range of LAN/WAN and desktop knowledge/skills is desired, including experience with router and switch configurations and some or all of the following: a) OS/applications such as Exchange 2003, 2007, Cisco Internetworking Operating System (IOS) including XE and XR, BROCADE Switch Operating Systems, SQL and Oracle; b) Desktop applications such as Windows 2003, 2007, Microsoft Exchange, Microsoft Explorer, Visual Basic, Small Talk, PowerBuilder, C++, McAfee, AppleTalk protocols; c) Client/Server applications such as Windows 2003, 2007 Server, Oracle, DB2, RS/6000, AIX, Unix, Internet, intranet, TME 10, REMEDY; and d) Network applications such as Ethernet, frame relay, token ring, ATM, routers, hubs, bridges, SNA Gateways, TCP/IP, IPX/SPX, Advanced Program to Program Communication/Advanced Peer to Peer Networking (APPC/APPN), SNMP, SMB, IP/IPv6, gateways, HP OpenView, NetView 6000, LAN sniffers, or similar monitoring tools. Excellent technical knowledge and aptitude in the areas of networks, network topologies, PC workstations (configuration and connectivity), network file servers, applicable software, and troubleshooting techniques. Ability to solve network server problems or network infrastructure issues and to manage the performance and capacity of a VLAN/LAN/WAN environment. Experience in effectively managing small to large projects in a cross-functional environment. Experience with 'system of systems' architecture development, partitioning of functionality among applications and components, and application interfaces/interoperability concerns, as well as experience in software development methodologies and structured approaches to system development is required. Awareness of systems management and operational tools, as well as experience in effectively communicating with a broad base of end users and multiple management layers is necessary. The individual should have the ability to effectively adapt to rapidly changing technology and apply it to business needs, as well as the ability to conduct and prepare feasibility studies; develop client proposals, including 4 estimates for costs, time, and resources; prepare statistical reports; and complete cost/benefit analyses (CBA). The ability to assess internal and external communication practices, anticipate future network requirements, and research and analyze emerging technologies, as well as knowledge of network provider services and understanding of SNA implementation principles, routing protocol options, and LAN/WAN principles is required. A working knowledge of the FAR and how the Government's business is

conducted, as well as security and/or infrastructure experience would be significant benefits.

3. Senior Software Developer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education, or Microsoft certifications such as MCSD, MCDBA is required. DoD IAWF IAT Level II certification and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Five to eight years of experience in business application design and systems development, including implementation and installation in an online environment, as well as experience with secure programming practices and using tools like AppScan and other industry best practices. A minimum of three years of project management responsibility, demonstrating leadership skills and possessing a track record of managing technical staff and financial resources through various life-cycle phases (cross-functional experience is highly desirable). Three or more years of management experience in which one or more of the following occurred: a) demonstrated strong abilities in relationship management; b) successfully developed and implemented applications in new computing architecture environments, using new and emerging technologies; c) demonstrated ability to manage multidiscipline, high-performance work teams and development groups; d) demonstrated competency in the execution of multiple projects, including managing resources across multiple projects to meet goals; or e) developed efficient and effective solutions to diverse and complex business problems. The individual should have technical knowledge and programming skills in the following: a) Oracle and SQL programming PL/SQL; b) Java and J2EE programming; c) XML/XSLT HTML, XHTML, Dynamic HTML, CSS, JavaScript, VBScript, C++, Visual Basic, ASP, ASP.NET; d) Visual Basic with MS Office SDK; and e) Microsoft Share Point. Experience with data modeling and Automating Business Application with Mail-enabled agents is required. The individual should understand the effects of the following on applications, as well as experience with: applying patching STIGS and other Information Assurance (IA) related activities; Virtualization (VMware); anti-virus tools (HBSS, Norton, Symantec, etc.); networking fundamentals such as routers, firewalls and appliances; DoD PKI CAC enablement; and Certification and Accreditation documentation (DIACAP). Conceptual knowledge of information technologies and methodologies in mainframe, midrange, and PC computing environments is desirable; in-depth experience in one or more environments is critical. The individual should understand and have experience in Systems Development Project Lifecycle methods. Familiarity with Microsoft Office products, Adobe Acrobat, Dreamweaver, Microsoft Visual Studio and Cold Fusion is required. The individual should be familiar with software architecture, software development fundamentals, software debugging, object-oriented design (OOD), multimedia content development and web user interface design, as well as relational database design in SQL 2005/2008 and Oracle 10g/11g environments.

4. Information Assurance Lead

Education/Certifications: Bachelor's degree in Computer Science, Engineering, or a related discipline from a fully accredited institution of higher education is required. DOD IAWF IAM Level II certification, CISSP certification, and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: The individual should have a broad knowledge of and experience with DoD and National Institute of Standards (NIST) Information Assurance requirements, including familiarity with: a) Department of Defense Directive (DoDD) 8500.1, Information Assurance (IA); b) DoDD 850.2, Information Assurance Implementation; c) DoD Instruction 8520.2, Public Key Infrastructure (PKI) and Public Key (PK) Enabling; d) DoD Instruction 8500.01, DoD Information Assurance Certification and Accreditation Process (DIACAP); e) DOD Instruction 8560.01, Communications Security (COMSEC) Monitoring and Information Assurance (IA) Readiness Testing; f) DoDD 8570.01E, Information Assurance Training, Certification, and Workforce Management; and g) Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 6510.01E, Information Assurance (IA) and Computer Network Defense (CND). In-depth knowledge and experience with: a) SECNAV Instruction (SECNAVINST) 5510.36A, Department of the Navy (DoN) Information Security Program (ISP) Instruction; b) SECNAVINST 5239.3B, DoN Information Assurance Policy; c) SECNAVINST 5239.20, DoN Information Assurance Workforce Management, Oversight, and Compliance; d) SECNAVINST M-5239.1, DoN Information Assurance Manual; e) SECNAV M-5239.2, Information Assurance Workforce Manual; f) SECNAVINST 3030.4B, Department of the Navy Continuity of Operations Program; and g) OPNAVINST 3030.5, Navy Continuity of Operations (NAVCOOP) Program is required. The individual must have a broad knowledge of the Federal Information Security Management Act (FISMA) and the associated reporting requirements and be able to develop pre-briefs and post-briefs for senior level officials. Experience in some or all of the following is required: a) obtaining and managing DIACAP security certification and accreditation of systems, networks, and sites; b) managing and leading efforts in the review, application and maintenance of information assurance policies and procedures; c) review and maintenance of certification plans and accreditations documentation; d) performing security, analyses and risk/vulnerability assessments; e) conducting security tests and evaluations; f) coordination of certification and accreditation activity for project teams; g) evaluation of information assurance technologies for application to the projects and systems; h) planning and support of security engineering; i) development of information assurance training for Information Assurance Managers and Information Assurance Officers (IAM and IAO); and j) working with Information Assurance working groups, planning teams, etc. Working knowledge of security, technologies and their application (e.g., operating system features, guards and firewalls, security tools, etc.) and experience in performing or participating in security test and evaluations (certification testing) is required.

5. Web Engineer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education or Microsoft certifications (MCSE, MCDBA, etc.) is required. DOD IAWF IAT Level II certification and a Secret clearance of ability to obtain and Interim Secret clearance is required.

Experience: The individual should have expertise in understanding and implementation of Knowledge Management (KM) principles and applications, as well as experience in developing and following KM/SharePoint governance plans. Excellent written and oral communications skills and the ability to synthesize and document requirements including requirements formulation and Analysis of Alternatives (AOA) is required. The individual should have experience implementing full project life cycle and Configuration Management (CM) best practices, as well as excellent software design, coding, and unit testing skills. System administration experience is required in the following areas: a) basic Windows administration; b) backup and restore procedures; c) applying patching, STIGS and other Information Assurance (IA) related activities; d) familiarity with Virtualization (VMware); e) anti-virus tools (HBSS, Norton, Symantec, etc.); f) good understanding of Networking fundamentals (routers, firewalls, appliances, etc.); g) thorough understanding of DoD PKI CAC enablement; and h) past experience completing Certification and Accreditation C&A) documentation (DIACAP). The individual should be able to prioritize effectively and handle shifting priorities professionally. Expertise writing relational database access components for client server or web applications and knowledge of web-based architecture best practices is required, as is knowledge of Capacity Planning. The individual is required to have software development experience in a web environment in the following: a) Active Server Page; b) JavaScript; c) HTML; d) XML/web services; e) SQL applications; f) SOAP applications; and g) designing web-based and mobile computing secured applications. The following operations and maintenance experience is required: a) Microsoft Share Point Portal and Share Point Services; b) MS Internet Explorer set-up and operations; c) Internet Information Server (IIS); d) Windows 2003/2007; e) SWQ (2005/2008) Enterprise Server; f) HP Record management Solution TRIM; g) Sitecore Content Management System (CMS); and h) MS Outlook and MS Exchange. Experience in the development or maintenance of the following is required: a) online databases; b) E-commerce applications; c) customer relationship systems; d) online data collection, analysis, and reporting solutions; e) online customer support; f) web content management system; g) web site statistics software; h) personalized web site content; i) dynamic creation of images and graphs; j) secure client areas; k) secure areas that allow collaboration with business partners; l) online ordering systems; and m) mailing list administration systems.

6. Information Technologist

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education.

Experience: Three to five years of IT-related work experience, some of which may be in operations installation and support and/or customer service/Help-desk related or customer outreach with specific technology skills including some, or all, of the following: a) Desktop connectivity and remote data communications tools; b) Client/Server technology; c) web browser technology; d) VTC and other audio/visual technologies and systems; and e) problem resolution and ability to effectively communicate with non-technical personnel. The individual should have demonstrated technical writing skills, including the development of operating and training procedures. Experience with GOTS/COTS applications specializing in Human Resource, Legal and Financial Management business applications is required. The individual is required to have knowledge of IT principles, concepts, and methods; systems testing and evaluation principles, methods, and tools; IT security principles and methods; internet technologies; and/or emerging information technologies. The ability to install and administer computer hardware, software and networks is required, as is knowledge of advanced concepts and basic operating principles of data communications and information systems hardware and software.

7. Assistant Contract Technical Representative (ACTR)

Education/Certification: None required.

Experience: Knowledge of NMCI tools such as the Enterprise Information Technology Service Management System (EITSMS) suite, which encompasses: a) eMarketplace (eMp) and ISF tools; b) NMCI Enterprise Tool (NET) and Requirements to Award Process Tool (RAP Tool); and c) Service Request eForms (SReForm), is required.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		CONTRACT ID CODE DD-C9(U)		PAGE OF PAGES 1 1	
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REG. NO.	5. PROJECT NO. (if applicable)		
Amendment Three	SEE BLOCK 16C	11PR04106-00	N.A.		
6. ISSUED BY	CODE	7. ADMINISTERED BY (if other than item 5)	CODE		
	N00014		SCD-C		

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875 North Randolph St.
Arlington VA 22203-1895

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(U)	9A. AMENDMENT OF SOLICITATION NO. N00014-11-R-0276
Invited GSA Schedule Offerors		<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11)
		<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)	
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED ITEM 14.	
(U)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	
<input type="checkbox"/>	C. SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment changes Attachment C, Key Personnel Qualifications, to include an allowance to replace education with additional years of experience, and changes the page limit for Volume I, Technical Proposal.

1. Attachment C, Key Personnel Qualifications is deleted in its entirety and replaced by the attached.

2. Volume I - Technical Proposal, is changed to read as follows:

Volume I - Technical Proposal (maximum page limit is 40 pages, excluding resumes for Key Personnel, representative resumes for non-key personnel, and completed Past Performance Questionnaires)

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Lynnette A Desorcie Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
		BY /signed/	22 Mar 2011
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

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AMENDMENT OF SOLICITATION/ MODIFICATION OF CONTRACT		CONTRACT ID CODE DC U)		PAGE OF PAGES 1 1	
2. AMENDMENT/MODIFICATION NO. Amendment Three		3. EFFECTIVE DATE SEE BLOCK 16C		4. REQUISITION/PURCHASE REG. NO. 11PR04106-00	
5. PROJECT NO. (if applicable) N.A.		6. ISSUED BY CODE N00014		7. ADMINISTERED BY (if other than item 6) SCD-C CODE	

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Arlington VA 22203-1995

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

Invited GSA Schedule Offerors

CODE FACILITY CODE

(*) 9A. AMENDMENT OF SOLICITATION NO. N00014-11-R-0276
<input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11)
<input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO.
10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

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IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED ITEM 14.

(*) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/> C. SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION:
<input type="checkbox"/> D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment changes Attachment C, Key Personnel Qualifications, to include an allowance to replace education with additional years of experience, and changes the page limit for Volume I, Technical Proposal.

1. Attachment C, Key Personnel Qualifications is deleted in its entirety and replaced by the attached.

2. Volume I – Technical Proposal, is changed to read as follows:

Volume I – Technical Proposal (maximum page limit is 40 pages, excluding resumes for Key Personnel, representative resumes for non-key personnel, and completed Past Performance Questionnaires)

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lynnette A Desorcie Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

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FAR (48 CFR) 53.243

KEY PERSONNEL QUALIFICATIONS

Note: For all positions, a bachelor's degree can be replaced by eight additional years of relevant experience (i.e., a bachelor's and six years of experience is the equivalent of no degree and 14 years of experience); a master's degree can be replaced by twelve additional years of relevant experience.

1. Program Manager

Education/Certifications: Bachelor's degree in Computer Science, Business Administration, Engineering or a related discipline with an information technology focus from a fully accredited institution of higher education is required. Must be PMP/PMI certified. An MBA or equivalent is highly desirable.

Experience: Six to eight years of progressive broad-based information systems and business experience. Experience in software engineering involving development and quality testing of applications is highly desirable (including network design, operations, security and information assurance, Disaster Recovery/Continuity of Operations [DR/COOP]). In-depth knowledge and compliance with Federal Acquisition Regulation (FAR), as well as experience in planning, directing, and managing complex projects/operations of a nature similar in size and scope as referenced under this task order are required. Solid understanding of the software development process, including requirements gathering, analysis of alternative (AOA), analysis and design, development tools and technologies, release and version control, contemporary testing methodologies, and deployment management. Strong analysis, design, implementation experience with technologies including configuration management and quality assurance concepts and guidelines are required. Expertise in setting and managing customer expectations. The individual should have technical proficiency in hardware and systems software, as well as experience implementing packages and working with vendors. Demonstrable skills in conceptualizing creative solutions, documenting them and presenting them to senior management are required. Strong knowledge and understanding of business needs, with the ability to establish and maintain a high level of customer trust and confidence. Ability to communicate needs and schedules to IT and clients. Ability to blend creativity, problem solving and technical skills for refining existing theories or developing new system approaches to seize opportunities and sustain business success. Demonstrated ability to lead and motivate staff to apply skills and techniques to solve dynamic problems and excellent oral and written communication skills, as well as ability to present and explain technical information in a way that establishes rapport, persuades others, and gains understanding. Strong teamwork and interpersonal skills at all management levels are required.

2. Principal Network Systems Engineer

Education/Certifications: Bachelor's degree in Computer Science or related field from an fully accredited institution of higher education. Cisco Certified Network Engineer or similar professional network engineering certification; DOD 8570.1 Information Assurance Workforce Requirements (DoD IAWF) IA Level II certification (Certified Information System Security Professional [CISSP]) or similar security certification, and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Thorough understanding of distributed system architecture and comprehensive knowledge of multiple technical disciplines (topologies) such as: Network Attached Storage (NAS), Storage Area Networks (SANs), VLAN/LAN/WAN, data backup systems, and switches, routers, Internet Protocol (IP)/IPv6 and video teleconferencing systems is required. A broad range of LAN/WAN and desktop knowledge/skills is desired, including experience with router and switch configurations and some or all of the following: a) OS/applications such as Exchange 2003, 2007, Cisco Internetworking Operating System (IOS) including XE and XR, BROCADE Switch Operating Systems, SQL and Oracle; b) Desktop applications such as Windows 2003, 2007, Microsoft Exchange, Microsoft Explorer, Visual Basic, Small Talk, PowerBuilder, C++, McAfee, AppleTalk protocols; c) Client/Server applications such as Windows 2003, 2007 Server, Oracle, DB2, RS/6000, AIX, Unix, Internet, intranet, TME 10, REMEDY; and d) Network applications such as Ethernet, frame relay, token ring, ATM, routers, hubs, bridges, SNA Gateways, TCP/IP, IPX/SPX, Advanced Program to Program Communication/Advanced Peer to Peer Networking (APPC/APPN), SNMP, SMB, IP/IPv6, gateways, HP OpenView, NetView 6000, LAN sniffers, or similar monitoring tools. Excellent technical knowledge and aptitude in the areas of networks, network topologies, PC workstations (configuration and connectivity), network file servers, applicable software, and troubleshooting techniques. Ability to solve network server problems or network infrastructure issues and to manage the performance and capacity of a VLAN/LAN/WAN environment. Experience in effectively managing small to large projects in a cross-functional environment. Experience with 'system of systems' architecture development, partitioning of functionality among applications and components, and application interfaces/interoperability concerns, as well as experience in software development methodologies and structured approaches to system development is required. Awareness of systems management and operational tools, as well as experience in effectively communicating with a broad base of end users and multiple management layers is necessary. The individual should have the ability to effectively adapt to rapidly changing technology and apply it to business needs, as well as the ability to conduct and prepare feasibility studies; develop client proposals, including 4 estimates for costs, time, and resources; prepare statistical reports; and complete cost/benefit analyses (CBA). The ability to assess internal and external communication practices, anticipate future network requirements, and research and analyze emerging technologies, as well as knowledge of network provider services and understanding of SNA implementation principles, routing protocol options, and LAN/WAN principles is required. A working knowledge of the FAR and how the Government's business is conducted, as well as security and/or infrastructure experience would be significant benefits.

3. Senior Software Developer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education, or Microsoft certifications such as MCSD, MCDBA is required. DoD IAWF IA Level II certification (Network+, Security+, etc.) and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Five to eight years of experience in business application design and systems development, including implementation and installation in an online environment, as well as experience with secure programming practices and using tools like AppScan and other industry best practices. A minimum of three years of project management responsibility, demonstrating leadership skills and possessing a track record of managing technical staff and financial resources through various life-cycle phases (cross-functional experience is highly desirable). Three or more years of management experience in which one or more of the following occurred: a) demonstrated strong abilities in relationship management; b) successfully developed and implemented applications in new computing architecture environments, using new and emerging technologies; c) demonstrated ability to manage multidiscipline, high-performance work teams and development groups; d) demonstrated competency in the execution of multiple projects, including managing resources across multiple projects to meet goals; or e) developed efficient and effective solutions to diverse and complex business problems. The individual should have technical knowledge and programming skills in the following: a) Oracle and SQL programming PL/SQL; b) Java and J2EE programming; c) XML/XSLT HTML, XHTML, Dynamic HTML, CSS, JavaScript, VBScript, C++, Visual Basic, ASP, ASP.NET; d) Visual Basic with MS Office SDK; and e) Microsoft Share Point. Experience with data modeling and Automating Business Application with Mail-enabled agents is required. The individual should understand the effects of the following on applications, as well as experience with: applying patching STIGS and other Information Assurance (IA) related activities; Virtualization (VMware); anti-virus tools (HBSS, Norton, Symantec, etc.); networking fundamentals such as routers, firewalls and appliances; DoD PKI CAC enablement; and Certification and Accreditation documentation (DIACAP). Conceptual knowledge of information technologies and methodologies in mainframe, midrange, and PC computing environments is desirable; in-depth experience in one or more environments is critical. The individual should understand and have experience in Systems Development Project Lifecycle methods. Familiarity with Microsoft Office products, Adobe Acrobat, Dreamweaver, Microsoft Visual Studio and Cold Fusion is required. The individual should be familiar with software architecture, software development fundamentals, software debugging, object-oriented design (OOD), multimedia content development and web user interface design, as well as relational database design in SQL 2005/2008 and Oracle 10g/11g environments.

4. Information Assurance Lead

Education/Certifications: Bachelor's degree in Computer Science, Engineering, or a related discipline from a fully accredited institution of higher education is required. DOD IAWF Level II certification (GIAC, GSLC, CISSP, CISM or CAP) and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: The individual should have a broad knowledge of and experience with DoD and National Institute of Standards (NIST) Information Assurance requirements, including familiarity with: a) Department of Defense Directive (DoDD) 8500.1, Information Assurance (IA); b) DoDD 850.2, Information Assurance Implementation; c) DoD Instruction 8520.2, Public Key Infrastructure (PKI) and Public Key (PK) Enabling; d) DoD Instruction 8500.01, DoD Information Assurance Certification and Accreditation Process (DIACAP); e) DOD Instruction 8560.01, Communications Security (COMSEC) Monitoring and Information Assurance (IA) Readiness Testing; f) DoDD 8570.01E, Information Assurance Training, Certification, and Workforce Management; and g) Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 6510.01E, Information Assurance (IA) and Computer Network Defense (CND). In-depth knowledge and experience with: a) SECNAV Instruction (SECNAVINST) 5510.36A, Department of the Navy (DoN) Information Security Program (ISP) Instruction; b) SECNAVINST 5239.3B, DoN Information Assurance Policy; c) SECNAVINST 5239.20, DoN Information Assurance Workforce Management, Oversight, and Compliance; d) SECNAVINST M-5239.1, DoN Information Assurance Manual; e) SECNAV M-5239.2, Information Assurance Workforce Manual; f) SECNAVINST 3030.4B, Department of the Navy Continuity of Operations Program; and g) OPNAVINST 3030.5, Navy Continuity of Operations (NAVCOOP) Program is required. The individual must have a broad knowledge of the Federal Information Security Management Act (FISMA) and the associated reporting requirements and be able to develop pre-briefs and post-briefs for senior level officials. Experience in some or all of the following is required: a) obtaining and managing DIACAP security certification and accreditation of systems, networks, and sites; b) managing and leading efforts in the review, application and maintenance of information assurance policies and procedures; c) review and maintenance of certification plans and accreditations documentation; d) performing security, analyses and risk/vulnerability assessments; e) conducting security tests and evaluations; f) coordination of certification and accreditation activity for project teams; g) evaluation of information assurance technologies for application to the projects and systems; h) planning and support of security engineering; i) development of information assurance training for Information Assurance Managers and Information Assurance Officers (IAM and IAO); and j) working with Information Assurance working groups, planning teams, etc. Working knowledge of security, technologies and their application (e.g., operating system features, guards and firewalls, security tools, etc.) and experience in performing or participating in security test and evaluations (certification testing) is required.

5. Web Engineer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education or Microsoft certifications (MCSE, MCDBA, etc.) is required. DOD IAWF IA Level II certification (Network+, Security+, etc.) and a Secret clearance of ability to obtain and Interim Secret clearance is required.

Experience: The individual should have expertise in understanding and implementation of Knowledge Management (KM) principles and applications, as well as experience in developing and following KM/SharePoint governance plans. Excellent written and oral communications skills and the ability to synthesize and document requirements including requirements formulation and Analysis of Alternatives (AOA) is required. The individual should have experience implementing full project life cycle and Configuration Management (CM) best practices, as well as excellent software design, coding, and unit testing skills. System administration experience is required in the following areas: a) basic Windows administration; b) backup and restore procedures; c) applying patching, STIGS and other Information Assurance (IA) related activities; d) familiarity with Virtualization (VMware); e) anti-virus tools (HBSS, Norton, Symantec, etc.); f) good understanding of Networking fundamentals (routers, firewalls, appliances, etc.); g) thorough understanding of DoD PKI CAC enablement; and h) past experience completing Certification and Accreditation C&A documentation (DIACAP). The individual should be able to prioritize effectively and handle shifting priorities professionally. Expertise writing relational database access components for client server or web applications and knowledge of web-based architecture best practices is required, as is knowledge of Capacity Planning. The individual is required to have software development experience in a web environment in the following: a) Active Server Page; b) JavaScript; c) HTML; d) XML/web services; e) SQL applications; f) SOAP applications; and g) designing web-based and mobile computing secured applications. The following operations and maintenance experience is required: a) Microsoft Share Point Portal and Share Point Services; b) MS Internet Explorer set-up and operations; c) Internet Information Server (IIS); d) Windows 2003/2007; e) SWQ (2005/2008) Enterprise Server; f) HP Record management Solution TRIM; g) Sitecore Content Management System (CMS); and h) MS Outlook and MS Exchange. Experience in the development or maintenance of the following is required: a) online databases; b) E-commerce applications; c) customer relationship systems; d) online data collection, analysis, and reporting solutions; e) online customer support; f) web content management system; g) web site statistics software; h) personalized web site content; i) dynamic creation of images and graphs; j) secure client areas; k) secure areas that allow collaboration with business partners; l) online ordering systems; and m) mailing list administration systems.

6. Information Technologist

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education.

Experience: Three to five years of IT-related work experience, some of which may be in operations installation and support and/or customer service/Help-desk related or customer outreach with specific technology skills including some, or all, of the following: a) Desktop connectivity and remote data communications tools; b) Client/Server technology; c) web browser technology; d) VTC and other audio/visual technologies and systems; and e) problem resolution and ability to effectively communicate with non-technical personnel. The individual should have demonstrated technical writing skills, including the development of operating and training procedures. Experience with GOTS/COTS applications specializing in Human Resource, Legal and Financial Management business applications is required. The individual is required to have knowledge of IT principles, concepts, and methods; systems testing and evaluation principles, methods, and tools; IT security principles and methods; internet technologies; and/or emerging information technologies. The ability to install and administer computer hardware, software and networks is required, as is knowledge of advanced concepts and basic operating principles of data communications and information systems hardware and software.

7. Assistant Contract Technical Representative (ACTR)

Education/Certification: None required.

Experience: Knowledge of NMCI tools such as the Enterprise Information Technology Service Management System (EITSMS) suite, which encompasses: a) eMarketplace (eMp) and ISF tools; b) NMCI Enterprise Tool (NET) and Requirements to Award Process Tool (RAP Tool); and c) Service Request eForms (SReForm), is required.

AMENDMENT OF SOLICITATION		MODIFICATION OF CONTRACT		CONTRACT ID CODE D() U()		PAGE OF PAGES 1 4	
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REG. NO.		5. PROJECT NO. (if applicable)			
Amendment Two	SEE BLOCK 16C	11PR04106-00		N.A.			
6. ISSUED BY	CODE	7. ADMINISTERED BY (if other than item 6)		CODE		SCD-C	
N00014							

OFFICE OF NAVAL RESEARCH
ONR 255 (703) 696-4324
E-Mail Lynnette.desorcie@navy.mil
875 North Randolph St.
Arlington VA 22203-1995

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

Invited GSA Schedule Offerors

CODE FACILITY CODE

(**)	9A. AMENDMENT OF SOLICITATION NO. N00014-11-R-0276
<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11)
<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and data specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED ITEM 14.

(**)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return 2 copies to the issuing office.

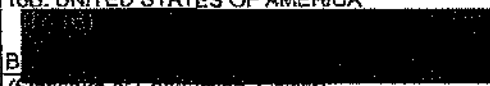
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment makes a number of small corrections; provides Attachment F, Mission essential Contractor Services, and Attachment 1, Past Performance Questionnaire; provides additional proposal preparation instructions and evaluation criteria information for the Technical Approach, Capabilities, and Knowledge factor; and revises the socioeconomic evaluation factor; and provides a corrected Attachment C, Key Personnel Qualifications.

1. Attachment E, Contract Security Classification Specification (DD 254), is listed in the request for quotation as a placeholder. A fully completed DD 254 will be incorporated into the resulting Task Order.

See Page 2

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Lynnette A Desorcie Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
			18 Mar 11
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

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2. Subparagraph (b) of DFARS provision 252.237-204, Notice of Continuation of Essential Contractor Services, is deleted in its entirety and replaced as follows:

(b) The Offeror shall provide with its offer a written plan describing how it will continue to perform the essential contractor services listed in Attachment F, Mission Essential Contractor Services, during periods of crisis. The Offeror shall –

(1) Identify provisions made for the acquisition of essential personnel and resources, if necessary, for continuity of operations for up to 30 days or until normal operations can be resumed;

(2) Address in the plan, at a minimum –

(i) Challenges associated with maintaining essential contractor services during an extended event, such as a pandemic that occurs in repeated waves;

(ii) The time lapse associated with the initiation of the acquisition of essential personnel and resources and their actual availability on site;

(iii) The components, processes, and requirements for the identification, training, and preparedness of personnel who are capable of relocating to alternate facilities or performing work from home;

(iv) Any established alert and notification procedures for mobilizing identified “essential contractor service” personnel; and

(v) The approach for communicating expectations to contractor employees regarding their roles and responsibilities during a crisis.

3. Volume I– Technical Proposal, is changed to read as follows:

Volume I – Technical Proposal (maximum page limit is 30 pages, excluding resumes for Key Personnel, representative resumes for non-key personnel, and completed Past Performance Questionnaires)

4. The Volume I, Technical Approach, Capabilities and Knowledge, instructions are deleted in their entirety and replaced with the following:

Technical Approach, Capabilities and Knowledge

Each Offeror should provide a detailed technical approach that addresses how it plans to accomplish each task area in the SOW in a manner that meets or exceeds the performance standards set forth in Attachment D, Performance Standards. The technical approach should discuss how work will be identified, assigned and monitored to ensure tasks are completed in an efficient and timely manner, as well as identifying the deliverables that

will be provided to the Government. Address any anticipated problems and describe the procedures that will be used to identify and resolve problems during performance.

Discuss its plan to perform the essential contractor services listed in Attachment G, Mission Essential Contractor Services, during periods of crisis.

The technical approach should be detailed enough to allow ONR to assess the company(ies)'s knowledge and understanding of: information technology life cycle management; Department of Defense (DoD) and Department of Navy (DoN) Information Assurance programs, processes and directives; DoD and DoN Continuity of Operations (COOP) processes and directives; operations and maintenance of computer networks; designing and engineering computer networks such as creating logic segments, Virtual Local Area Networks (VLANS), traffic segmentation, implementing switching, routing and firewalls, and NMCI and NMCI COSC programs.

Offerors should describe their experience in recommending innovative solutions to business and technical issues facing the Government that assisted agencies in achievement of program performance, as well as their experience supporting enterprise networking programs similar to NMCI, including a discussion of the pertinent processes and procedures. Describe any experience with interacting with both Contractor and Government internal and external organizations and activities.

5. The list of key personnel is corrected as follows:

Delete: Information Technologist/Assistant Contract Technical Representative

Insert: Information Technologist
Assistant Contract Technical Representative

6. The Socioeconomic Status evaluation criteria is deleted in its entirety and replaced as follows:

Socioeconomic Status

The Offeror's socioeconomic status shall be considered as a primary evaluation factor for award with the goal of achieving one of the Agency's socioeconomic goals. The evaluation will consider the size of the Offeror, the size of all team members and subcontractors, and the amount of work that will be performed by the Offeror and any small business team member or subcontractor.

The following list details the preference level for each socioeconomic goal sought through color ratings:

Socioeconomic Status	Rating	Adjectival Rating
8(a) Business	Blue	Exceptional
Small Disadvantaged Business	Blue	Exceptional
Service Disabled Veteran Owned	Green	Good

Business		
Women-Owned Small Business	Green	Good
HubZone Small Business	Green	Good
Small Business	Yellow	Acceptable
Large Business	Orange	Marginal

7. Technical Evaluation Factors, **CRITERION 1: Technical Approach, Capabilities and Knowledge**, is revised to add the following subparagraph:

(h) The likelihood that the plan provided to perform the Mission Essential Contractor Services identified in Attachment F will ensure that critical information technology services will be available to meet mission needs during periods of crisis. Evaluators will consider the length of time between notification of the crisis and the arrival of personnel on site, the perceived effectiveness of the notification procedures for mobilizing essential personnel, and the perceived effectiveness of the management approach for communicating to their employees.

KEY PERSONNEL QUALIFICATIONS

1. Program Manager

Education/Certifications: Bachelor's degree in Computer Science, Business Administration, Engineering or a related discipline with an information technology focus from a fully accredited institution of higher education is required. Must be PMP/PMI certified. An MBA or equivalent is highly desirable.

Experience: Six to eight years of progressive broad-based information systems and business experience. Experience in software engineering involving development and quality testing of applications is highly desirable (including network design, operations, security and information assurance, Disaster Recovery/Continuity of Operations [DR/COOP]). In-depth knowledge and compliance with Federal Acquisition Regulation (FAR), as well as experience in planning, directing, and managing complex projects/operations of a nature similar in size and scope as referenced under this task order are required. Solid understanding of the software development process, including requirements gathering, analysis of alternative (AOA), analysis and design, development tools and technologies, release and version control, contemporary testing methodologies, and deployment management. Strong analysis, design, implementation experience with technologies including configuration management and quality assurance concepts and guidelines are required. Expertise in setting and managing customer expectations. The individual should have technical proficiency in hardware and systems software, as well as experience implementing packages and working with vendors. Demonstrable skills in conceptualizing creative solutions, documenting them and presenting them to senior management are required. Strong knowledge and understanding of business needs, with the ability to establish and maintain a high level of customer trust and confidence. Ability to communicate needs and schedules to IT and clients. Ability to blend creativity, problem solving and technical skills for refining existing theories or developing new system approaches to seize opportunities and sustain business success. Demonstrated ability to lead and motivate staff to apply skills and techniques to solve dynamic problems and excellent oral and written communication skills, as well as ability to present and explain technical information in a way that establishes rapport, persuades others, and gains understanding. Strong teamwork and interpersonal skills at all management levels are required.

2. Principal Network Systems Engineer

Education/Certifications: Bachelor's degree in Computer Science or related field from an fully accredited institution of higher education. Cisco Certified Network Engineer or similar professional network engineering certification; DOD 8570.1 Information Assurance Workforce Requirements (DoD IAWF) IA Level II certification (Certified

Information System Security Professional [CISSP]) or similar security certification, and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Thorough understanding of distributed system architecture and comprehensive knowledge of multiple technical disciplines (topologies) such as: Network Attached Storage (NAS), Storage Area Networks (SANs), VLAN/LAN/WAN, data backup systems, and switches, routers, Internet Protocol (IP)/IPv6 and video teleconferencing systems is required. A broad range of LAN/WAN and desktop knowledge/skills is desired, including experience with router and switch configurations and some or all of the following: a) OS/applications such as Exchange 2003, 2007, Cisco Internetworking Operating System (IOS) including XE and XR, BROCADE Switch Operating Systems, SQL and Oracle; b) Desktop applications such as Windows 2003, 2007, Microsoft Exchange, Microsoft Explorer, Visual Basic, Small Talk, PowerBuilder, C++, McAfee, AppleTalk protocols; c) Client/Server applications such as Windows 2003, 2007 Server, Oracle, DB2, RS/6000, AIX, Unix, Internet, intranet, TME 10, REMEDY; and d) Network applications such as Ethernet, frame relay, token ring, ATM, routers, hubs, bridges, SNA Gateways, TCP/IP, IPX/SPX, Advanced Program to Program Communication/Advanced Peer to Peer Networking (APPC/APPN), SNMP, SMB, IP/IPv6, gateways, HP OpenView, NetView 6000, LAN sniffers, or similar monitoring tools. Excellent technical knowledge and aptitude in the areas of networks, network topologies, PC workstations (configuration and connectivity), network file servers, applicable software, and troubleshooting techniques. Ability to solve network server problems or network infrastructure issues and to manage the performance and capacity of a VLAN/LAN/WAN environment. Experience in effectively managing small to large projects in a cross-functional environment. Experience with 'system of systems' architecture development, partitioning of functionality among applications and components, and application interfaces/interoperability concerns, as well as experience in software development methodologies and structured approaches to system development is required. Awareness of systems management and operational tools, as well as experience in effectively communicating with a broad base of end users and multiple management layers is necessary. The individual should have the ability to effectively adapt to rapidly changing technology and apply it to business needs, as well as the ability to conduct and prepare feasibility studies; develop client proposals, including 4 estimates for costs, time, and resources; prepare statistical reports; and complete cost/benefit analyses (CBA). The ability to assess internal and external communication practices, anticipate future network requirements, and research and analyze emerging technologies, as well as knowledge of network provider services and understanding of SNA implementation principles, routing protocol options, and LAN/WAN principles is required. A working knowledge of the FAR and how the Government's business is conducted, as well as security and/or infrastructure experience would be significant benefits.

3. Senior Software Developer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education, or Microsoft certifications such as MCSD, MCDBA is required. DoD IAWF IA Level II certification (Network+, Security+, etc.) and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: Five to eight years of experience in business application design and systems development, including implementation and installation in an online environment, as well as experience with secure programming practices and using tools like AppScan and other industry best practices. A minimum of three years of project management responsibility, demonstrating leadership skills and possessing a track record of managing technical staff and financial resources through various life-cycle phases (cross-functional experience is highly desirable). Three or more years of management experience in which one or more of the following occurred: a) demonstrated strong abilities in relationship management; b) successfully developed and implemented applications in new computing architecture environments, using new and emerging technologies; c) demonstrated ability to manage multidiscipline, high-performance work teams and development groups; d) demonstrated competency in the execution of multiple projects, including managing resources across multiple projects to meet goals; or e) developed efficient and effective solutions to diverse and complex business problems. The individual should have technical knowledge and programming skills in the following: a) Oracle and SQL programming PL/SQL; b) Java and J2EE programming; c) XML/XSLT HTML, XHTML, Dynamic HTML, CSS, JavaScript, VBScript, C++, Visual Basic, ASP, ASP.NET; d) Visual Basic with MS Office SDK; and e) Microsoft Share Point. Experience with data modeling and Automating Business Application with Mail-enabled agents is required. The individual should understand the effects of the following on applications, as well as experience with: applying patching STIGS and other Information Assurance (IA) related activities; Virtualization (VMware); anti-virus tools (HBSS, Norton, Symantec, etc.); networking fundamentals such as routers, firewalls and appliances; DoD PKI CAC enablement; and Certification and Accreditation documentation (DIACAP). Conceptual knowledge of information technologies and methodologies in mainframe, midrange, and PC computing environments is desirable; in-depth experience in one or more environments is critical. The individual should understand and have experience in Systems Development Project Lifecycle methods. Familiarity with Microsoft Office products, Adobe Acrobat, Dreamweaver, Microsoft Visual Studio and Cold Fusion is required. The individual should be familiar with software architecture, software development fundamentals, software debugging, object-oriented design (OOD), multimedia content development and web user interface design, as well as relational database design in SQL 2005/2008 and Oracle 10g/11g environments.

4. Information Assurance Lead

Education/Certifications: Bachelor's degree in Computer Science, Engineering, or a related discipline from a fully accredited institution of higher education is required.

DOD IAWF Level II certification (GIAC, GSLC, CISSP, CISM or CAP) and a Secret clearance or the ability to obtain an Interim Secret clearance is required.

Experience: The individual should have a broad knowledge of and experience with DoD and National Institute of Standards (NIST) Information Assurance requirements, including familiarity with: a) Department of Defense Directive (DoDD) 8500.1, Information Assurance (IA); b) DoDD 850.2, Information Assurance Implementation; c) DoD Instruction 8520.2, Public Key Infrastructure (PKI) and Public Key (PK) Enabling; d) DoD Instruction 8500.01, DoD Information Assurance Certification and Accreditation Process (DIACAP); e) DOD Instruction 8560.01, Communications Security (COMSEC) Monitoring and Information Assurance (IA) Readiness Testing; f) DoDD 8570.01E, Information Assurance Training, Certification, and Workforce Management; and g) Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 6510.01E, Information Assurance (IA) and Computer Network Defense (CND). In-depth knowledge and experience with: a) SECNAV Instruction (SECNAVINST) 5510.36A, Department of the Navy (DoN) Information Security Program (ISP) Instruction; b) SECNAVINST 5239.3B, DoN Information Assurance Policy; c) SECNAVINST 5239.20, DoN Information Assurance Workforce Management, Oversight, and Compliance; d) SECNAVINST M-5239.1, DoN Information Assurance Manual; e) SECNAV M-5239.2, Information Assurance Workforce Manual; f) SECNAVINST 3030.4B, Department of the Navy Continuity of Operations Program; and g) OPNAVINST 3030.5, Navy Continuity of Operations (NAVCOOP) Program is required. The individual must have a broad knowledge of the Federal Information Security Management Act (FISMA) and the associated reporting requirements and be able to develop pre-briefs and post-briefs for senior level officials. Experience in some or all of the following is required: a) obtaining and managing DIACAP security certification and accreditation of systems, networks, and sites; b) managing and leading efforts in the review, application and maintenance of information assurance policies and procedures; c) review and maintenance of certification plans and accreditations documentation; d) performing security, analyses and risk/vulnerability assessments; e) conducting security tests and evaluations; f) coordination of certification and accreditation activity for project teams; g) evaluation of information assurance technologies for application to the projects and systems; h) planning and support of security engineering; i) development of information assurance training for Information Assurance Managers and Information Assurance Officers (IAM and IAO); and j) working with Information Assurance working groups, planning teams, etc. Working knowledge of security, technologies and their application (e.g., operating system features, guards and firewalls, security tools, etc.) and experience in performing or participating in security test and evaluations (certification testing) is required.

5. Web Engineer

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education or Microsoft certifications (MCSE, MCDBA, etc.) is required. DOD IAWF IA Level II certification (Network+, Security+, etc.) and a Secret clearance of ability to obtain and Interim Secret clearance is required.

Experience: The individual should have expertise in understanding and implementation of Knowledge Management (KM) principles and applications, as well as experience in developing and following KM/SharePoint governance plans. Excellent written and oral communications skills and the ability to synthesize and document requirements including requirements formulation and Analysis of Alternatives (AOA) is required. The individual should have experience implementing full project life cycle and Configuration Management (CM) best practices, as well as excellent software design, coding, and unit testing skills. System administration experience is required in the following areas: a) basic Windows administration; b) backup and restore procedures; c) applying patching, STIGS and other Information Assurance (IA) related activities; d) familiarity with Virtualization (VMware); e) anti-virus tools (HBSS, Norton, Symantec, etc.); f) good understanding of Networking fundamentals (routers, firewalls, appliances, etc.); g) thorough understanding of DoD PKI CAC enablement; and h) past experience completing Certification and Accreditation C&A documentation (DIACAP). The individual should be able to prioritize effectively and handle shifting priorities professionally. Expertise writing relational database access components for client server or web applications and knowledge of web-based architecture best practices is required, as is knowledge of Capacity Planning. The individual is required to have software development experience in a web environment in the following: a) Active Server Page; b) JavaScript; c) HTML; d) XML/web services; e) SQL applications; f) SOAP applications; and g) designing web-based and mobile computing secured applications. The following operations and maintenance experience is required: a) Microsoft Share Point Portal and Share Point Services; b) MS Internet Explorer set-up and operations; c) Internet Information Server (IIS); d) Windows 2003/2007; e) SWQ (2005/2008) Enterprise Server; f) HP Record management Solution TRIM; g) Sitecore Content Management System (CMS); and h) MS Outlook and MS Exchange. Experience in the development or maintenance of the following is required: a) online databases; b) E-commerce applications; c) customer relationship systems; d) online data collection, analysis, and reporting solutions; e) online customer support; f) web content management system; g) web site statistics software; h) personalized web site content; i) dynamic creation of images and graphs; j) secure client areas; k) secure areas that allow collaboration with business partners; l) online ordering systems; and m) mailing list administration systems.

6. Information Technologist

Education/Certification: Bachelor's degree in Computer Science, Engineering, or related discipline from a fully accredited institution of higher education.

Experience: Three to five years of IT-related work experience, some of which may be in operations installation and support and/or customer service/Help-desk related or customer outreach with specific technology skills including some, or all, of the following: a) Desktop connectivity and remote data communications tools; b) Client/Server technology; c) web browser technology; d) VTC and other audio/visual technologies and systems; and e) problem resolution and ability to effectively communicate with non-

technical personnel. The individual should have demonstrated technical writing skills, including the development of operating and training procedures. Experience with GOTS/COTS applications specializing in Human Resource, Legal and Financial Management business applications is required. The individual is required to have knowledge of IT principles, concepts, and methods; systems testing and evaluation principles, methods, and tools; IT security principles and methods; internet technologies; and/or emerging information technologies. The ability to install and administer computer hardware, software and networks is required, as is knowledge of advanced concepts and basic operating principles of data communications and information systems hardware and software.

7. Assistant Contract Technical Representative (ACTR)

Education/Certification: None required.

Experience: Knowledge of NMCI tools such as the Enterprise Information Technology Service Management System (EITSMS) suite, which encompasses: a) eMarketplace (eMp) and ISF tools; b) NMCI Enterprise Tool (NET) and Requirements to Award Process Tool (RAP Tool); and c) Service Request eForms (SReForm), is required.

MISSION ESSENTIAL CONTRACTOR SERVICES

As defined in Department of Defense Federal Acquisition Regulation Supplement (DFARS) Part 52.237-7023, Continuation of Essential Contractor Services, the following services are considered to support mission-essential functions:

1) Task Area 3.2.1.1, Legacy Network Engineering Maintenance Support:

- Provide operational support and maintain the ONR legacy network 7 days a week, 365 days per year.
- Re-configure and reinstall operating systems and other security systems when there is clear evidence that the security of a system has been compromised.
- Operate and maintain Microsoft Exchange servers, Simple Mail Transfer Protocol (SMTP) gateways, email and remote clients, until transitioned to NMCI.
- Re-configure and reinstall operating systems and other Internet related security systems according to established policies and procedures whenever there is credible reason to believe that the security of a system has been compromised.
- Configure and maintain IBM and Linux servers as well as other Intel based servers, SMART array controllers, Redundant Array of Independent Disks (RAID) level configurations, hard drives, and memory expansions.
- Maintain all ONR legacy cabling and cabling components.
- Perform legacy hardware problem determination, troubleshooting, and maintenance and support for all existing and new LAN cabling and cabling components, i.e., switches, routers, boundary routers, and Channel Service Unit/Data Service Unit (CSU/DSU) systems. The Contractor shall provide support based on the standards associated with RS-232, V.35, Ethernet (Fast and Gigabit), unshielded twisted pair (UTP) and related cabling systems including the installation of cables, connectors, wall outlets, patch panels, and the troubleshooting of cabling problems using GFM cable testers.
- Install, configure, and maintain backup systems for backup and disaster recovery capability. Ensure that backup processes are running properly, data can be fully restored, and backup processes create appropriate operational logs.
- Maintain network communications throughout the legacy network to external networks and interfaces required for ONR operations, such as to:
 - Internet
 - Defense Enterprise Computer Centers (DECC)

- Defense Research Engineering Network (DREN) to the regional field offices via point to point and Internet/VPN tunneling
 - STARS, a point-to-point solution using IBM's Web Sphere MQ Series software to interface with the Navy Defense Finance and Accounting Service (DFAS) Official Accounting System located in Mechanicsburg, PA.
 - NIPRNET circuit and router configurations for the remote hosting facility for ONR's mission critical applications.
 - CITRIX connectivity to DON ERP systems.
 - SIPRNET NMCI connection.
- Maintain and support World Wide Web (WWW) servers, a Secure File Transfer Protocol (SFTP) server, and a CD-ROM server. Provide support for FTP, Telnet, TN 3270, and Digital Communications Associates (DCA) terminal emulator software (i.e., Win Zip for Windows).
- Maintain a monitoring system that enables the contractor and government to determine if software applications are operating correctly.
- Maintain, configure and troubleshoot routers, switches, and concentrators.
- Maintain, manage and integrate networked systems to provide robust and secure day-to-day headquarters network operations.
- Provide network systems administration for the ONR legacy networks.
- Participate on, cooperate with, an Incident Response Team that responds to various security incidents such as denial of service attacks, and virus infestation

2) Task Area 3.2.1.3, Visual Information Services and Audio Support

- Manage requirements for telephones, voice over IP (VOIP) to include Unity and Call Manager administration, security, and general server maintenance.

3) Task Area 3.2.1.4, JWICS Systems Support

- Operate, support, and maintain the JWICS systems during normal business hours. During normal business hours, a response time of 1 hour, on the average, is required for problem resolution.
- Troubleshoot workstations, peripheral devices, printers, and/or the network connection to determine the extent of repairs required, if any. If a hardware repair is required, refer the problem to the JWICS TPOC for resolution by the contract maintenance vendor.

- Install, configure, maintain, and troubleshoot JWICS video teleconferencing equipment and systems.
- Support the containment, cleanup, and reporting of the spillage of classified materials onto SIPRNET or unclassified networks.

4) Task Area 3.2.2.1, Service Desk and Customer Service Support

- The mission critical software applications are:
 - Naval Research Information System (NAVRIS) (Oracle eBusiness Suite)
 - Science and Technology (S&T) Toolkit
 - Intellectual Property Management Information System (IPMIS)
 - AwardWeb
 - Naval Science Award Program
 - Electronic Proposal
 - Official PassPort
 - Defense Travel System (DTS)
 - Standard Labor Data Collection and Distribution Application (SLDCADA)
 - Defense Civilian Personnel Data System (DCPDS)
 - Business Intelligence Dashboards
 - Navy Marine Corps Intranet (NMCI) Gold Disk
- Identify, research, and resolve technical problems.
- Assist and coordinate in the incident management process to include identifying, researching, and resolving technical problems.
- Respond to telephone calls, email, and in-person requests for technical support.
- Resolve, track, and monitor incidents to ensure a timely resolution.

5) Task Area, 3.2.2.2, NMCI Assistant Contract Technical Representative Support

- Provide information on NMCI protocols, and act as intermediary for unresolved Trouble Tickets that exceed the SLA.
- Conduct follow-up processes on all unresolved issues and escalate in accordance with the NMCI chain of command.
- Monitor information on Homeport and NMCI alerts.

6) Task Area 3.4.3, Network Security Operations Engineering

- Supervise and conduct crisis action planning and security engineering.
- Analyze and manage the ONR Enterprise Sensor Grid.
- Provide ONR CIO staff with security engineering design support during the planning, execution and after-action phases of contingency operations.
- Provide technical assistance with the operation, service and maintenance of a variety of multi-user information security systems such as virtual private networks (VPNs).
- Manage ONR's ports and protocols program, including the processing and tracking of firewall exception requests.
- Review/analyze vulnerability scanning data and intelligence information to provide recommendations and/or direction to mitigate vulnerabilities and threats and to validate corrections.

7) Task Area 3.6.2, Web and Structured Query Language Server Database Support

- Provide systems integration, testing, maintenance and troubleshooting for all databases and web applications.
- Serve as technical database systems administrator for the Command's SQL databases and multiple SQL servers; and serve as technical expert on all web servers.
- Monitor operation of databases/web servers to ensure that software and hardware are functioning properly for secure, reliable, and stable operations.
- Implement security and access controls requested by content providers and page maintainers as required.
- Install, maintain, and operate filtering software that screens inbound information flows for viruses, Trojan horses, and other unauthorized software, and screens outbound web traffic such that this traffic only connects to sites that are consistent with authorized business purposes.
- Install, maintain, and operate change detection software that immediately flags any changes to critical software or files on Internet connected systems.
- Install and fine tune load balancing software that allocates traffic to various machines on the web/electronic commerce systems.
- Participate on a Computer Incident Response team that responds to various Internet-based security incidents such as denial of service attacks and infestations.

- Immediately remove all unauthorized content or programs that have been placed on the web/electronic commerce site to limit ONR liability and to thwart intruders.
- Monitor automated time synchronization systems so that all web/electronic commerce system logs reflect accurate time/date stamps.
- Troubleshoot issues with existing or developed systems, and work with the appropriate resources to resolve them.
- Maintain and administer command level web pages on the ONR INTRANET, SIPRNET and NIPRNET.
- Operate, maintain, and administer 2 web and SQL servers, hardware and software.
- Provide ongoing support, resolution of problems, and recovery of operational malfunctions involving hardware/software failure.

From: Office of Naval Research (ONR)

PAST PERFORMANCE QUESTIONNAIRE PACKAGE FOR SERVICES FOR SOLICITATION:

Submit completed past performance questionnaire package by 2:00 p.m. on 11 Apr 2011 to: Lynnette Desorcie

By Facsimile at: (703) 696-0993 Email: Lynnette.desorcie@navy.mil

ONR is in the process of soliciting proposals Information Technology Support Services. ONR requests your support in providing past performance regarding the Contractor listed below:

1. Name of Contractor questionnaire is being completed for:
2. Contract Number:
3. Role Contractor played in referenced contract ☐ Prime ☐ Joint Venture Team Member ☐ Subcontractor
4. Brief Description of Contract (to assist in evaluating relevancy to the ONR solicitation. Include status of referenced contract (i.e., on-going, complete)
5. Contract Type:
6. Contract Value:
7. Name of agency/company completing questionnaire:
8. Name of person completing questionnaire:
9. Email address of Person completing questionnaire:
10. Title of person completing questionnaire:
11. Phone number of person completing questionnaire:
12. Date questionnaire is being completed:

RATING SCALE: Please use the following ratings to answer the question on page 2	
RATING	Definition
Exceptional	Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.
Very Good	Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.
Satisfactory	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.
Marginal	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.
Unsatisfactory	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.
Neutral	No record exists.
N/A	(Not applicable) should be used if the ratings are not going to be applied to a particular area for evaluation.
NOTE: For statements indicating less than "Satisfactory", please provide a brief explanation in the comments section of the survey.	

CONTRACTOR PAST PERFORMANCE EVALUATION SURVEY FOR SERVICES

	N/A	Neutral	Unsatisfactory	Marginal	Satisfactory	Very Good	Exceptional
a.) QUALITY OF SERVICE:							
(1) The Contractor provided a product or service that conformed to contract requirements, specifications, and standards of good workmanship.							
(2) The Contractor submitted accurate reports.							
(3) The Contractor utilized personnel that were appropriate to the effort performed.							
b.) COST CONTROL:							
(1) The Contractor performed the effort within the estimated cost/price.							
(2) The Contractor submitted accurate invoices on a timely basis.							
(4) The actual costs/rates realized closely reflected the negotiated costs/rates.							
c.) SCHEDULE:							
(1) The tasks required under this effort were performed in a timely manner and in accordance with the period of performance of the contract.							
(2) The Contractor was responsive to technical and/or contractual direction.							
d.) BUSINESS RELATIONSHIPS:							
(1) The Contractor demonstrated effective management over the effort performed.							
(2) The Contractor maintained an open line of communication so that the Contracting Officer's Representative (COR) and/or Technical Point of Contact (TPOC) were apprised of technical, cost, and schedule issues.							
(3) The Contractor presented information and correspondence in a clear, concise, and businesslike manner.							
(5) The Contractor cooperated with the Government in providing flexible, proactive, and effective recommended solutions to critical program issues.							
e.) MANAGEMENT OF KEY PERSONNEL:							
(1) The labor turnover in key personnel labor categories was minimal and did not adversely affect Contractor performance.							
f.) CUSTOMER SATISFACTION:							
(1) The services provided adequately met the needs of the program.							
(3) I am satisfied with the performance of the Contractor under this effort and I would consider the contractor for future awards.							

COMMENTS:

AMENDMENT OF SOLICITATION		MODIFICATION OF CONTRACT		CC DL	FACT ID CODE (U)	PAGE OF PAGES 1 1	
2. AMENDMENT/MODIFICATION NO. Amendment One		3. EFFECTIVE DATE SEE BLOCK 16C		4. REQUISITION/PURCHASE REG. NO. 11PR04106-00		5. PROJECT NO. (if applicable) N.A.	
6. ISSUED BY CODE		N00014		7. ADMINISTERED BY (if other than item 6) SCD-C		CODE	

OFFICE OF NAVAL RESEARCH
ONR 255 (703) 696-4324
E-Mail Lynnette.desorcie@navy.mil
875 North Randolph St.
Arlington VA 22203-1995

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

Invited GSA Schedule Offerors

CODE FACILITY CODE

()	9A. AMENDMENT OF SOLICITATION NO. N00014-11-R-0276
(X)	9B. DATED (SEE ITEM 11)
()	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED (SEE ITEM 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

(X) The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers () is extended (X) is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED ITEM 14.

()	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
()	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
()	C. SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION:
()	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor () is not, () is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The paragraph entitled Evaluation Criteria on pages 10 and 11 of the solicitation is deleted in its entirety and replaced with the following:

Selection of an Offeror to perform the work will be based on a "best value" selection. The evaluation and selection will be based on the following criteria: socio-economic status, Technical Evaluation Factors, and price. The Technical Evaluation Factors are: technical approach, capabilities and knowledge, staffing plan and personnel qualifications, past performance, and business management approach. The Technical Evaluation Factors are listed in descending order of importance. The Technical Evaluation Factors and socio-economic status carry equal weight, and both are more important than the price. Each proposal will be assessed to determine how well the Offeror complied with the solicitation instructions as well as the quality of the proposal. Any significant failure to comply with the instructions, or poor proposal quality, will be considered suggestive of what could be expected during contract performance.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lynnette A Desorcie Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY [Signature]	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

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30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

URGENT

OCNR INTEROFFICE ROUTE/ BRIEFING SHEET	FROM: <u>ONR 255: Lynnette De</u> <u>1096-4324</u>
---	---

To:

0022 3/9/11

Via:

[illegible]

Solicitation and Rating Plan

CIO IT Operations Support Services

CR No. 11PR04106-00

Concurrent review with DNR 025

3-8-2011 Significant revision appears needed before this RFQ issues. pub

OCNR 52162 (11-88)

* PURPOSE CODES

- PURPOSE CODES**
A - Prepare reply for signature
B - Necessary action
C - Reply direct
D - Furnish data on which to base a reply.

- E - Information and retention.
F - Lead office for coordination, rewrites
G - in for signature.
H - Information and return.

- I - Comment and recommendation.
- J - Coordinate with action office.
- K - Coordinate with lead office.
- L - Reply to be cleared by this office.
- S - Reply to be signed by this office.

DATE: 11 March 2011

TO: INVITED GSA SCHEDULE OFFERORS

SUBJECT: Request for Quotation (RFQ) Number N00014-11-R-0276 Under GSA Federal Supply Schedule 70, GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES, Special Item Number 132-51, Information Technology Professional Services

General Information

The Office of Naval Research (ONR) currently operates a legacy network that supports the delivery of IT services such as email, Blackberry services, web hosting, applications support, video teleconferencing, Knowledge Management, as well as services provided by the Navy/Marine Corps Intranet (NMCI) environment such as Seat Management capabilities for PCs, phones, and printers. The overall goal of ONR is to move as many services as possible to NMCI while preparing itself for a transition from its legacy and NMCI infrastructure to Navy's Next Generation (NGEN) IT services and Navy Enterprise Resource Planning (ERP) implementation scheduled for 2012. The current need is to combine all ONR legacy Command, Control, Communications, and Computer (C4) support into one enterprise program that will support planning, program management, integration, operation, and maintenance of the communications, computer networks and software applications. The objective is to assist ONR in gaining efficiencies to establish a world-class network operation while fully supporting ONR's business process – to reshape how ONR manages those processes and focus on making them more efficient. The specific services being sought under this request for quotation are program management support; management and engineering maintenance support of the legacy "excepted" network and software applications; establishment and operation of an engineering, test, analysis, development and integration lab; support for video teleconferencing and audio/visual systems; support for the Joint Worldwide Intelligence Communications System; customer service/help desk support; configuration and enterprise license management support; strategic C4 and architecture support; legacy network information assurance and computer network defense support; support in transitioning to an Information Technology Infrastructure Library operated environment and Navy Enterprise Resource Planning (ERP); application and web development support; business process improvement recommendations and technical assistance in the transition of legacy functions to NMCI. These services will be provided for ONR headquarters (approximately 1,100 users), five field sites (approximately 90 users), and five international sites (approximately 35 users).

Award will be made in accordance with GSA's IT Schedule 70 – General Purpose Commercial Information Technology Equipment, Software and Services, Special Item Number 132-51, Information Technology Professional Services. Accordingly, ONR will review and evaluate proposals from the GSA IT Schedule vendors and select one contractor that it determines will

provide the best value to the Government. The incumbent contractor performing these services is SMARTRONIX, Inc. under ONR Contract N00014-04-D-0496, Task Order 0001. Historically, the level of effort for this support has been 60,000 hours per year; however, parts of the historical support have migrated from the incumbent contract to the NMCI contract. Additional legacy applications will migrate to NMCI during the term of the solicited support, which will also affect the level of effort. The anticipated level of effort is 51 full-time equivalents (FTE) in the base year, 47 FTE in the first option period, and 43.5 FTE in the remaining option periods. The Command Information Officer (CIO) is particularly interested in proposals offering efficient organizations and staffing plans which assign multiple roles or similar duties to personnel proposed to perform under the Statement of Work.

Copies of the proposed Statement of Work and attachments (Attachment A), ONR Special Terms and Conditions (Attachment B), Key Personnel Qualifications (Attachment C), Performance Standards (Attachment D), Sample Contract Security Classification Specification (DD 254) (Attachment E), Mission Essential Contractor Services (Attachment F), Past Performance Questionnaire (Attachment 1), and Non-Disclosure Agreement Regarding Contractor Support for the Office of Naval Research (Attachment 2) are attached. The period of performance will be for 12 months with four (4) twelve-month option periods. The award under the IT Schedule will be subject to the terms and conditions of that contract plus the Terms and Conditions attached to this RFQ letter.

The contractor shall cooperate with government personnel performing National Agency Checks (NAC). All onsite contractor personnel that are not required to possess a security clearance shall be subject to a NAC to determine their trustworthiness for unescorted access to restricted and controlled areas of the Office of Naval Research. A NAC shall be requested by the ONR Security Division. The results of the NAC will be evaluated by the ONR Security Division to determine the trustworthiness of the contractor employee. ONR will notify the contractor in writing whether the contractor employee will be authorized continued access within the Office of Naval Research. Onsite contractor personnel not deemed trustworthy, will be immediately removed from ONR premises and shall not be permitted access.

Completed, signed copy of the Non-Disclosure Agreement (Attachment 2) for all proposed personnel will be required to be submitted to the Contracting Officer at the time of Task Order award.

The following Department of Defense Federal Acquisition Regulation Supplement (DFARS) provision applies to this requirement:

252.237-7024, Notice of Continuation of Essential Contractor Services (Oct 2010)

(a) *Definitions.* "Essential contractor service" and "mission-essential functions" have the meanings given in the clause at 252.237-7023, Continuation of essential Contractor Services, in this solicitation.

(b) The Offeror shall provide with its offer a written plan describing how it will continue to perform the essential contractor services listed in Attachment G, Mission Essential Contractor Services, during periods of crisis. The Offeror shall –

(1) Identify provisions made for the acquisition of essential personnel and resources, if necessary, for continuity of operations for up to 30 days or until normal operations can be resumed;

(2) Address in the plan, at a minimum –

(i) Challenges associated with maintaining essential contractor services during an extended event, such as a pandemic that occurs in repeated waves;

(ii) The time lapse associated with the initiation of the acquisition of essential personnel and resources and their actual availability on site;

(iii) The components, processes, and requirements for the identification, training, and preparedness of personnel who are capable of relocating to alternate facilities or performing work from home;

(iv) Any established alert and notification procedures for mobilizing identified “essential contractor service” personnel; and

(v) The approach for communicating expectations to contractor employees regarding their roles and responsibilities during a crisis.

This RFQ does not commit the Government to pay any cost for the preparation and submission of offers. Further, the Contracting Officer is the only individual who can legally commit the Government to the expenditure of funds in connection with the proposed acquisition.

Proposals

Proposals must offer to provide complete performance for all requirements for the 12 month base period and four (4) 12 month option periods. Proposals for less than the total projected period of performance will be rejected. Proposals should provide a minimum offer acceptance period of 120 days after the required date for receipt of proposals.

The Government intends to evaluate proposals and award a Task Order without discussions. Therefore, each offer should contain the Offeror’s best terms relative to technical approach and price. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary.

When you have received the RFQ, please acknowledge receipt by sending a confirmation e-mail to the Contracting Officer at lynette.desorcie@navy.mil. If your GSA/FSS contract is no

longer in effect or you choose not to quote, please email the Contracting Officer immediately. A "no quote" decision will not adversely effect a firm's standing with the Government.

Questions regarding this requirement must be submitted via email **NO LATER THAN 2:00 PM on 28 Mar 2011** to lynette.desorcie@navy.mil. Questions received after the due date or transmitted by any other method will not be answered. The Government's responses to the questions will be released on 1 Apr 2011.

A pre-proposal conference/industry day will be held at ONR in the 14th floor conference room at **11:00 a.m. on 18 Mar 2011**. ONR is located at 875 North Randolph St., Arlington, VA. Visitors must sign in at the Guard Station in the front lobby. Seating in the conference room is limited, so please provide a list of no more than three (3) personnel (including teaming partners and/or subcontractors) who plan on attending to Code255ProcurementTech@onr.navy.mil **no later than 5:00 p.m. on 15 March 2011**.

Firms are required to submit a Technical Proposal (Volume I) and a Price Proposal (Volume II) based on the company's GSA IT Schedule 70 labor categories and rates. **A copy of the GSA Federal Supply Schedule Contract (for the prime and any proposed teaming partners) including all modification shall also be submitted.**

Proposal must be received **NO LATER THAN 2:00 PM on 11 April 2011**. Seven (7) paper copies of the proposal must be either mailed or hand-carried to the Office of Naval Research, 875 North Randolph St., Arlington, VA, 22203-1995, Attention: Lynnette Desorcie.

A time-and-materials type contract will be awarded for the 12 month base period and four (4) 12 month option periods to the Offeror determined to provide the best value to the Government. The Government reserves the right to negotiate and award the type of Task Order that is determined to be most appropriate. **Written debriefings will be offered if requested.**

The award process under the GSA IT Schedule is intended to be streamlined and the evaluation of the pricing simplified. The prime contractor/team lead is required to provide **accurate and verifiable** pricing information for itself and any proposed teaming partners or subcontractors/consultants with the price submission. If the prime contractor/team lead fails to provide the required data, then the proposal will **not** be responsive to the requirements of the RFQ and will be considered not acceptable for award.

A primary evaluation factor for this requirement will be the Offeror's socioeconomic status. Offerors will not have to provide any documentation as part of the proposal submission; the information contained in the Central Contractor Registration (CCR) and GSA FSS Schedule 70 will be used in the assessment.

Volume I - Technical Proposal (maximum page limit is 30 pages, excluding resumes for Key Personnel and representative resumes for non-key personnel)

The Technical Proposal should address the following:

Technical Approach, Capabilities and Knowledge

Each Offeror should provide a detailed technical approach that addresses how it plans to accomplish each task area in the SOW in a manner that meets or exceeds the performance standards set forth in Attachment E, Performance Standards. The technical approach should discuss how work will be identified, assigned and monitored to ensure tasks are completed in an efficient and timely manner, as well as identifying the deliverables that will be provided to the Government. Address any anticipated problems and describe the procedures that will be used to identify and resolve problems during performance.

The technical approach should be detailed enough to allow ONR to assess the company(ies)'s knowledge and understanding of: information technology life cycle management; Department of Defense (DoD) and Department of Navy (DoN) Information Assurance programs, processes and directives; DoD and DoN Continuity of Operations (COOP) processes and directives; operations and maintenance of computer networks; designing and engineering computer networks such as creating logic segments, Virtual Local Area Networks (VLANs), traffic segmentation, implementing switching, routing and firewalls, and NMCI and NMCI COSC programs.

Offerors should describe their experience in recommending innovative solutions to business and technical issues facing the Government that assisted agencies in achievement of program performance, as well as their experience supporting enterprise networking programs similar to NMCI, including a discussion of the pertinent processes and procedures. Describe any experience with interacting with both Contractor and Government internal and external organizations and activities.

Staffing Plan and Personnel Qualifications

Offerors should provide their proposed staffing plan to perform all of the functional areas in the Statement of Work (SOW) described in Attachment A. The staffing plan should reflect a "most efficient organization" approach where proposed staff can assume multiple roles or similar duties. Provide a table identifying each proposed labor category and the proposed hours for each year of the contract period of performance. Discuss the efficiencies proposed in the staffing plan and how personnel can be used to assist in priorities that may arise during contract performance.

Offerors should provide position descriptions for each proposed non-key labor category, setting forth the type of education or certifications necessary and specific experience needed to perform

the identified responsibilities of the labor category. The position description should be readily associated with one or more of the task areas in the SOW and a table should be provided that matches position descriptions/labor categories with specific SOW tasks. If the labor categories proposed are not a direct match with the Offerors' Schedule contract, provide a table that identifies the proposed labor category and the associated Schedule labor category (do not provide pricing information in this volume of the proposal).

Provide resumes for the following Key Personnel that demonstrate that the individuals proposed meet the education and experience requirements set forth in Attachment D, Key Personnel Qualifications. Resumes are limited to two (2) pages per person. Also provide a table which shows how the proposed individuals meet the education, certification and experience requirements.

Program Manager
Principal Network Systems Engineer
Senior Software Developer
Information Assurance Lead
Web Engineer
Information Technologist/Assistant Contract Technical Representative

For all other labor categories, Offerors should provide a representative resume of an actual employee they propose to use in performance of the contract. These resumes are also limited to two (2) pages. Note that no more than one (1) representative resume should be submitted for any non-key personnel labor category. Submission of more than 1 resume may result in a determination that the Offeror did not understand the requirement and the proposal will be found to be unacceptable.

Offerors should describe the overall approach for recruiting, hiring and retaining personnel, including salary and benefits considerations and rationale, as well as any other non-monetary benefits that might be provided. Describe the approach's success by discussing historical retention experience as it applies to the company as a whole, as well as to contracts of similar size, scope and complexity. If the proposed plan for recruiting and retaining personnel is significantly different from historical practices, provide an assessment of the issues with the historical practices and the rationale for the success of the proposed practice.

Offerors should provide a chart that shows how many personnel meeting the education and experience requirements of the position descriptions are available within the company or among team members to meet unanticipated or "surge" requirements.

Past Performance

Offerors must provide the details of five (5) recent and relevant contract efforts, similar in size, scope and complexity that were performed within the past three years. Any teaming partner or subcontractor that will provide hours valued at greater than \$5 million over the proposed period of performance must also provide the same past performance information as the Prime. Recent and relevant means effort performed in the past three years that directly tracks to the functional areas of the SOW that the company is proposed to perform. The identified contracts may be with Federal, commercial or other customers, but should not be interorganizational work orders. For each contract, the Offeror or its subcontractor/team member shall identify at least two of the following Points of Contact (POCs): Program Manager (PM), Procuring Contracting Officer (PCO/CO), or Contracting Officer's Representative (COR). Provide the current address, phone number, fax number and email address for each POC.

For each of the contract efforts, provide the following narrative information:

- a) Description of the contract/task order work statement and effort performed.
- b) Discussion of how the scope for the contract/task order relates to the solicited effort in scope and complexity.
- c) Description of the significant achievements, challenges or obstacles that were encountered during contract performance and the measures taken to overcome them.
- d) Description of achievements for the most recent period for which performance measures have been applied to each contract. The performance measures should be specific and show the target performance levels that are set for the under the applicable contracts as well as the level of performance achieved. Provide a discussion of the tools and/or methods used to collect metrics data and the frequency of data collection and reporting.

Provide a chart which relates the work experience described in the five contract efforts to the corresponding SOW task.

Offerors should also provide a brief description of any other contracts with similar scope and complexity that are currently being performed.

Offerors shall submit the Past Performance Questionnaire provided as Attachment 1 with the solicitation to each of their customer POCs associated with the identified contract efforts above. In order to expedite the assessment process, the Offeror may complete the "Contract Information" portion of the Past Performance Questionnaire for the convenience of the customer. The Offeror shall not, however, complete any other section of the Past Performance Questionnaire. The questionnaire shall be provided to the customer POC with instructions to

complete and submit it directly to the Contracting Officer on or before the proposal due date. Electronic submission by the customer is preferred; however, hardcopy mail or fax will be accepted.

Business Management Approach

Offerors should describe their proposed plan for ensuring that the SOW is completed in a timely and high quality manner. The plan should discuss the Offeror's proposed organizational structure as well as its processes for resolving problems, decision making and resource commitment. Identify the lines of program management authority as well as the Program Manager's specific level of authority and accountability.

Discuss how the corporate policies and procedures will be applied in the overall management of this requirement, and the extent, if any, of corporate resources that would be available to the Program Manager during the period of performance.

Describe any proposed teaming or subcontracting arrangements and explain what strengths each company brings to the effort. Describe also how these agreements or subcontracts will be managed and identify the individual within the Offeror's organization with responsibility for resolving problems between team members.

Offerors should describe how they intend to foster an open Government-Contractor relationship. Discuss past successes and failures and how those have influenced the proposed approach for this effort.

Describe any cost management or cost containment processes that will be used in management of the effort.

Describe how the staffing plan and business management approach proposed maximizes technical skills and abilities available and provides flexibility in work assignment while minimizing the overall FTEs used to perform the Statement of Work. Discuss previous successes with the proposed organization structure, as well as any difficulties encountered in the past and what has been proposed to ensure successful performance.

Volume II – Price Proposal (No page limit) (The price proposal instructions apply to Prime Contractors, Team Leads, Subcontractors and Teaming Arrangement Partners)

The proposed labor rates must be based on the Contractor's IT Schedule, distributed by GSA IT labor categories, hours and rates, including discounts where offered. The proposed labor

categories and hours shall reflect those set forth in the technical proposal under Staffing Plan and Personnel Qualifications. If the proposed labor categories and hours do not agree with the technical proposal, the Offeror may not be considered for award. **Each contractor is strongly encouraged to offer discounts on all labor categories. The price proposal shall be based on an award date of 15 Jun 2011.** All Offerors are required to propose extended pricing data for each year including labor category, proposed number of Labor Hours, hourly rate for labor categories, and total cost of each labor category for a total proposed amount for each year. The pricing proposal shall be submitted in Microsoft Excel format.

If you propose consumables and other direct costs such as supplies please ensure that your GSA/FSS Contract allows for such to be included in your effort. Federal Travel Regulations (FTR) will apply should any travel be proposed and accepted. General and Administrative costs may apply to other direct costs as approved by the cognizant audit agency, provided your GSA/FSS contract allows for such inclusion.

The following assumptions should be reflected in the price proposal:

The base effort is expected to be no more than fifty-three (53) full-time equivalents, which will decrease as legacy systems are transferred to either NMCI or DISA, to no more than forty-eight (48) full-time equivalents by the beginning of option period one, and no more than forty-four (44) for the remaining option periods.

Estimated travel and Other Direct costs in the amount of \$50,000, inclusive of G&A, per year shall be proposed. Travel will primarily be to ONR's regional offices.

Performance will primarily be on-site at the Office of Naval Research. NAVRIS, Web Services and some of the Information Assurance support may be performed at the Offeror's location. Identify which labor categories will perform off-site (at the Offeror's facility) and provide off-site hourly rates. For labor categories which may require both on- and off-site performance, provide both on- and off-site hourly rates.

Teaming Arrangements

Firms may propose a Contractor Team Arrangement (CTA) with contractors that are on a GSA Federal Supply Schedule, if necessary, to offer a total solution in meeting the Command Information Officer's requirements.

Under a CTA, two or more GSA FSS Schedule contractors work together, by complementing each other's capabilities, to provide the best solution in meeting the requirement.

All proposed CTA's must be specifically identified as such and the CTA document must be submitted as part of your proposal in Volume I in response to the RFQ and should clearly indicate that your firm is proposing a "Contractor Team Arrangement." The CTA should designate all team members, their corresponding GSA Schedule contract numbers, and clearly describe the tasks to be performed by each team member, along with the associated proposed prices (e.g., labor categories, proposed hours, and hourly rates and total cost per labor category). If applicable, the team lead will also be identified, as should the individual team members responsible for delivery of services. The Contractor Team Lead will be responsible for issuing work assignments to the Teaming Partners in the performance of this Task Order. The Office of Naval Research will not issue separate Task Orders to each teaming Partner. ONR should also be able to verify that any proposed hourly rates do not exceed the prices awarded under each team member's GSA Schedule contract. Additional information regarding what elements to include in your CTA may be found at the following GSA website:
<http://www.gsa.gov/portal/content/200553>.

All teaming partners are required to propose labor categories and rates from their GSA Federal Supply Schedule contract.

Subcontractors/Consultants

Subcontractors/Consultants are not required to have a GSA FSS contract. The prime must map its subcontractor's/consultant's direct labor categories to equivalent labor categories under its (the prime's) GSA schedule contract considering such factors as education and experience. The prime shall use its labor categories, hourly rates, and GSA FSS contract's terms and conditions to govern subcontracting/consultant arrangements. The prime's subcontractor/consultant must perform areas of work for which the prime is responsible and individuals performing work must meet all the requirements of the Prime's labor category under which they are assigned.

However, team members, including the Team Lead, may still use subcontractors/consultants as allowed by their GSA Schedule contracts and as may be addressed in the CTA. Those subcontractors/ consultants, however, would not be considered members of the "team," and the responsibility for the subcontractors/ consultants would rest with the applicable team member who employs them.

Evaluation Criteria

Selection of an Offeror to perform the work will be based on a "best value" selection. The evaluation and selection will be based on the following criteria: socio-economic status; technical

approach, capabilities and knowledge; staffing plan and personnel qualifications; past performance; and business management approach and price. The technical factors are listed in descending order of importance and collectively are equal in weight to an Offeror's socioeconomic status; both the technical factors and an Offeror's socioeconomic status are significantly more important than the price. Each proposal will be assessed to determine how well the Offeror complied with the solicitation instructions as well as the quality of the proposal. Any significant failure to comply with the instructions, or poor proposal quality, will be considered suggestive of what could be expected during contract performance.

Socioeconomic Status:

The Offeror's socioeconomic status shall be considered as a primary evaluation factor for award with the goal of achieving one of the Agency's socioeconomic goals. The following list details the preference level for each socioeconomic goal sought through color ratings:

Socioeconomic Status	Rating	Adjectival Rating
8(a) Business	Blue	Exceptional
Small Disadvantaged Business	Blue	Exceptional
Service Disabled Veteran Owned Business	Green	Good
Women-Owned Small Business	Green	Good
HubZone Small Business	Green	Good
Small Business	Yellow	Acceptable
Large Business	Orange	Marginal

Technical Evaluation Factors:

CRITERION 1: Technical Approach, Capabilities and Knowledge

The Offeror will be evaluated on its demonstrated technical approach and capability to accomplish the requirements defined in the Statement of Work. The Offeror will be evaluated on:

- (a) Technical analyses of the tasks in sufficient and precise detail to demonstrate that the Offeror understands the technical scope and complexity of work to be performed.

- (b) Detailed evidence of its demonstrated capability to accomplish the SOW tasks.
- (c) The likelihood that the performance standards set forth in Attachment E will be met or exceeded based on the demonstrated capability to accomplish the SOW tasks, and the potential risk to the agency.
- (d) Demonstrated understanding of what is required for an acceptable task fulfillment, including work definition and deliverables.
- (e) Its plan to utilize contract personnel with specialized expertise and experience to achieve enhanced contract performance and any other plans that will enhance contract performance, including but not limited to approaches that will enhance contractor responsiveness or provide performance efficiencies.
- (f) Demonstrated in-depth knowledge and clear understanding of the following requirements and their application:
- Information Technology Life Cycle Management;
 - Department of Defense (DoD) and Department of Navy (DoN) Information Assurance programs, processes and directives;
 - DoD and DoN Continuity of Operations (COOP) processes and directives;
 - Operations and Maintenance of computer networks;
 - Designing and engineering computer networks such as creating logic segments, Virtual Local Area Networks (VLANs), traffic segmentation, implementing switching, routing and firewalls.
 - Navy Marine Corps Intranet (NMCI) and NMCI COSC programs
- (g) Demonstrated experience in recommending innovative solutions to business and technical issues facing the Government that assisted them in achievement of program performance.
- (i) Demonstrated experience supporting enterprise networking programs similar to NMCI, including a working knowledge of pertinent processes and procedures.
- (j) Demonstrated experience with continuous and effective integration and interaction with Contractor and government internal and external organizations and activities.

CRITERION 2: Staffing Plan and Key Personnel Qualifications